

TRANSITION HOUSE, INC.
BOARD OF DIRECTOR'S MEETING
THURSDAY ● JULY 20, 2023 ● 5:30 PM

TH DROP-IN CENTER – 700 ASP, STE. 4, NORMAN, OK

Vision Statement: A community committed to connection, recovery, wellness, and joy.

Mission Statement: Changing lives by creating pathways for mental wellness.

Impact Statement: Improving our community by providing tools for sustaining mental wellness with skills development, supportive care, and advocacy.

Culture Statement: We Listen. We Respect. We Support. We Empower.

Value Statement: We believe in inspiring hope for recovery and wellness through healthy connections.

Our Commitment to Recovery: Belief in recovery, mutual trust & respect, connection, integrity, fun and gratitude.

TH Elevator Speech: “Transition House is an organization in the Norman community, helping people come to manage their serious mental illness. They do this by providing support, listening to needs, building respect and empowering wellness to positively restore healthy connections in their lives and community. I got involved with this organization because...”

BOARD MEETING AGENDA

1. Call the meeting to order
2. Welcome and Introductions
3. Consideration of the **Agenda**
4. Consideration of last meeting's **Minutes**
5. **President's Report** – Sara
6. **Treasurer's Report** – Rebecca
7. **Governance** – Rebecca
 - a. Develop a Board Recruitment plan
 - b. Review of Board Matrix
8. **Business**
 - a. Review & Signing of new Board forms that require Board signatures including authorization for background checks – (*Board members need to sign and return to Bonnie*)
 - b. Begin planning for full agency Retreat – mid to end October
9. **Fund Raising** – *no report this month*
10. **Board Activity Report** (*Board members report on their work related to Transition House fund raising, connections, etc. and their goals for the next month*)
11. **Client Report**
12. **Staff Report**
13. **Executive Director's Report** – Bonnie
14. As May Arise
15. Adjourn Board meeting

Included: Board Agenda, Director's Report, Minutes from previous Board; Monthly & Financial Reports

Note: Board meeting documents are available at <https://www.thouse.org/th-board-information>; Included are links to: Board forms

TH Board Meetings for 2023

- Thursday, January 19, 2023, 5:30pm
- Thursday, February 16, 2023, 5:30pm
- Thursday, March 16, 2023, 5:30pm
- Thursday, April 20, 2023, 5:30pm
- Thursday, May 18, 2023, 5:30pm
- **Thursday, June 15, 2023, 5:30pm – Annual Meeting**
- Thursday, July 20, 2023, 5:30pm
- **No August Meeting**
- Thursday, September 21, 2023, 5:30pm
- Thursday, October 19, 2023, 5:30pm
- Thursday, November 16, 2023, 5:30pm
- No December Meeting – TH Holiday Party/Open House – Thursday, December 21, 2023

Excused: Kristen

TRANSITION HOUSE, INC., BOARD OF DIRECTORS <small>Our Vision: A community committed to connection, recovery, wellness, and joy. Our Mission: Changing Lives by Creating Pathways for Mental Wellness.</small>			
Sara King, MPH, CHES TH Board President <small>Instructor, Associate Director of the Bachelor of Public Health Program OUI Health Science Center</small>	Preston Court, M.Ed. TH Board Vice-President <small>Assistant Director of Student Affairs Administration University of Oklahoma</small>	Rebecca Delsigne TH Board Treasurer <small>Branch Manager First Fidelity Bank</small>	Kelly Bergin TH Board Secretary <small>Attorney Bergin Law Group</small>
Kris Glenn TH Board Member <small>Director Parking & Transportation University of Oklahoma</small>	Cordt Huneke TH Board Member <small>IT Business Partner Boeing</small>	Marilyn Korhonen TH Board Member <small>Director of Strategic Research Initiatives for Gallogly College of Engineering, University of Oklahoma</small>	Rahil Khalili, APRN TH Board Member <small>Psychiatric and Mental Health Nurse Practitioner</small>
Kristen Lazalier TH Board Member <small>Principal Gifts Officer, The University of Oklahoma Foundation, Inc.</small>	Bob Moore, LPC TH Board Member <small>Licensed Professional Counselor</small>		
		Steve Boyer, MA, C-PRSS TH Client Representative	Charla Young, LCSW Board Clinical Consultant

DIRECTOR'S REPORT FOR THE JULY 20, 2023 BOARD MEETING

ADMINISTRATIVE REPORT:

1. Staff:

- Staff have been able to take some leave time over the past month. We are so incredibly fortunate to have this Team – lots of hard work and commitment to TH and our People, plus we work well together as a Team while having lots of fun!
- Staff Evaluations will be happening soon. Hopefully by the end of July, we'll have them completed. Sara/Exec. Com. will need to do my evaluation.
- Staff fatigue is real. Though we've been taking leave and even did a SWARA (Staff Wellness & Recovery Activity) at the end of June – the challenges we've been facing with clients have been exhausting. I'm doing my best to be mindful of not pushing too hard. This time of year involves lots of year end data collection and reporting that involves all staff. While being mindful of deadlines – we're doing our best to be aware of each other and lend support as best we can to help us all manage some of the really challenging situations we've been facing with clients.



2. Board:

- We've been discussing Board recruitment for some time. I believe we need a modified approach/plan to mindfully move to the next stage of building our Board. One challenge is Rebecca caring 2 roles on Executive Committee – as Treasurer & Governance Chair. We need to consider who can help out and be most effective as Governance Chair so the workload is better distributed.
 - **Board members need to sign several forms that are part of our new Governance Policies. They need to be signed and returned to me asap. Here's the links:**
 - [Board Service Agreement](#)
 - [Annual Conflict Disclosure Questionnaire](#)
 - [Policy Confirmation Statement](#)
 - [Confidentiality Statement](#)
 - [Volunteer Liability Waiver](#)
3. Cleveland County Mental Health Task Force: No meeting this month.
4. TH Policy Work: Registered Agent is changed to Transition House.
5. Donor Tracking Tool - Bloomerang: Ilene & I did a training last month. On July 11, Preston helped get our Stripe account set up. This will become our new processing tool for on-line giving – and once operational, it will accept donations through our website Donate button and automatically enter the information into the Bloomerang database.
6. Beyond Recovery: Though we continue to believe and focus on how we can support people Beyond Recovery – we recognize we have some work to do to help people get out of denial and in recovery before being able to look at life beyond recovery.

FINANCE REPORT:

1. Financial status/Bank Balance: Preliminary Bank Balance for end of June 2023 = \$179,703.06.
2. Approved FY'24 Budget: The FY'24 Budget is listed on the Board information page as well as the Reports page on the TH website. [TH FY'24 Budget](#)
3. SVSC grant: The SVSC (City of Norman Social & Voluntary Services Commission) grant for \$9,976 for some of the Drop-In Center costs and improvements for safety – additional Ring cameras and lighting for the outside of the apartments is currently under review.
4. OEC grant: The OEC grant is currently under review. Typically, we receive \$10,000 for Client Essentials.
5. United Way: UWN campaign season is beginning. As always, I strongly encourage support for our United Way. This impacts TH along with many other agencies in our community.
6. DMHSAS: We received our 2 DMHSAS contracts for FY'24. I have signed and accepted both. One for up to \$220,000 (fee for service contract). The other is for \$50,000 (sole source contract)

FUND RAISING:

1. Creating Reels using JBJ tracks: I have already created a couple of reels using segments from JBJ tracks. This will be on-going and a means to keep JBJ and the advocacy/storytelling that is an important part of JBJ, present year round.

CLIENT REPORT:

1. TL Program Census: Census is 9. Amanda is working hard to screen people for the program. We're continuing to see patterns of interviews getting scheduled and people cancelling, no show, etc. We are continuing to explore options for improved referrals to our TLP.
2. Challenges: As "Housing First" and "Harm Reduction" continue to be the focus for many in our mental health system, though those approaches have some value, for those seeking recovery – these approaches can enable unhealthy thinking – especially related to continued substance use – in particular, marijuana. At TH, I feel at times we're going against the grain of a system that doesn't value recovery as much as 'quick fixes' that don't have long-term sustainability. A provider from a hospital in OKC told Amanda that someone she was referring said that at TH, they could have their medical marijuana card and use while at TH. That's terrifying that this message is what is being spread out in the community. After Amanda addressed this as inaccurate, the provider assumed it was incorrect, but nonetheless, that is still a belief at least some have coming to TH. And as we're learning – there's been much more substance use at TH over the past couple of years than we knew. Correcting these misconceptions and adjusting attitudes is going to take more than 1 or 2 people. I've been helping and we're also letting TLP clients know that they need to help problem solve some of the challenges as well. This will not be a quick fix and as frustrated as we all are, I remain hopeful. In addition, TH relies on partnerships to help clients. When our partners are struggling, we see the impact at many levels. One sad but not surprising report we just heard was that too many providers are using marijuana themselves and there's a turn away and don't notice approach that doesn't address this as an issue that impacts our entire mental health system. How can clients learn better coping tools if providers are struggling?
3. There's Hope: In the midst of some difficult conversations, we received a call from an Outreach (COP) client. He told us he's a finalist for one of the Habitat for Humanity houses in Norman! This is huge. This is someone who just a few years ago was homeless, struggling with mental illness and addiction, and now he's working a good healthy recovery program, working full time plus at Griffin Memorial Hospital, has gone back to school and begins nursing school soon. People can and do change their lives – and TH helps. We've also seen others currently in the TLP beginning to understand that they need to speak up and confront challenges when they are happening rather than keep secrets. I'm reminded that I have the advantage of being a part of years of good times and periods of challenge at TH. I am confident that with our current team, we can work together to create solutions. They will not come overnight. They will not be easy, but I'm already seeing learning and growth from our team and clients that makes me proud and hopeful. I continue to believe that working together, there is hope and possibilities for healing and change. Simple, not easy – but it is happening at TH.

Thank You for continuing to work hard to help create hope and opportunities for people seeking a better life.

Transition House, Inc.
Minutes of Board of Directors
Thursday, June 15, 2023, at 5:30 PM
Meeting Location: Bonnie's Office – 700 Asp, Suite 2, Norman, OK

****NOTE: Severe weather was arriving; short meeting****

- 1) **Call to order:** Kelly called the meeting to order at 5:26 PM CST.
(5 members present at start of meeting – quorum achieved.)
- 2) **Welcome and Introductions –**

Board Members Present

Kelly Bergin, Secretary
Cordt Huneke
Kris Glenn
Marilyn Korhonen
Rebecca Delsigne

Board Members Absent

Preston Court, Vice President
Bob Moore
Sara King, President
Kristen Lazalier

Staff Present

Bonnie Peruttzi

Guests Present

Rahil Khalili – prospective Board member

- 3) **Consideration of the Agenda:** Marilyn motions to approve the Agenda, Cordt second, no opposition.
- 4) **Consideration of April meeting's Minutes:** Cordt motion to approve the April meeting minutes, Kelly second, no opposition.
- 5) **Consideration of May meeting's Minutes:** Cordt motion to approve the May meeting minutes, Kelly second, no opposition.
- 6) **President's Report**
 - a. Skipped due to weather.
- 7) **Treasurer's Report – Rebecca**
 - a. Proposed FY'24 budget
 - b. Reserve account
 - c. Got a new United Way Grant and OEC grant submitted
 - d. **June 30th is last day to donate and during this fiscal year.**
- 8) **Governance – Rebecca**
 - a. Presentation of FY'24 slate of officers
 - b. Potential new board candidate – Rahil Khalili
- 9) **Business:**
 - a. **Consideration of TH Financial Reports – Rebecca**

- i. Cordt motion to approve financial report, Marilyn second, no opposition.
 - b. **Consideration of change to TH's registered agent**
 - i. Cordt motion to change registered agent to TH itself, Rebecca second, no opposition.
 - c. **Consideration of the engagement letter from DDWG, Inc. for TH's FY'23 Audit**
 - i. Marilyn motion to continue using DDWG for the audit and sign the engagement letter, Cordt second, no opposition.
 - d. **Consideration of the Slate of Officers**
 - i. Sara King, President
 - ii. Preston Court, VP
 - iii. Rebecca Delsigne, Treasurer/Governance Chair
 - iv. Kelly Bergin, Secretary
 - v. Governance Chair position is tabled – we want Rebecca not to be both that and Treasurer, would like to have someone else in that position
 - vi. Marilyn motion to approve slate of officers and table vote on Governance Chair, Cordt second, no opposition.
 - e. **Consideration of new Board Candidate – Rahil Khalili**
 - i. Cordt motion to approve Rahil Khalili as our newest Board Member, Kris second, none opposed.
 - f. **Consideration of proposed FY'24 Budget**
 - i. Marilyn motion to approve the FY'24 budget, Kris second, no opposition.
 - g. **Consideration of establishing a \$40,000 reserve fund for TH**
 - i. Cordt motion to establish the reserve fund, Marilyn second, no opposition.
 - ii. Funds for the reserve will not come from ARPA funds, come from general fund and funds leftover from previous years.
 - h. **Review & signing of new Board forms**
 - i. Tabled for July due to weather.
 - i. **Review of Board Matrix**
 - i. Tabled for July due to weather.
- 10) **Fundraising**
 - a. Skipped due to weather.
- 11) **Board Activity Report** – Skipped due to weather.
- 12) **Client Report** – Skipped due to weather.
- 13) **Staff Report** – Skipped due to weather.
- 14) **Executive Director's Report** – Skipped due to weather.
- 15) **As May Arise** – N/A.
- 16) **Adjourn Board meeting:** Kris motion to adjourn, Rebecca seconded, no opposition.
Meeting adjourned at 5:35 PM.

Submitted by: Kelly Bergin, Secretary.

Transition House, Inc., Monthly Report

June 2023

I. PEOPLE SERVED

A. Total # of (Unduplicated) Participants:		55
B. Transitional Living Program (TLP)		
1. Number of Clients:		11
2. Details:		
# of males:		8
# of females:		3
# employed:		4
# volunteering outside of TH:		1
# in school:		0
# in crisis bed:		0
3. TL Days:		283
II. INCOME/EXPENDITURES		
A. Total Income:		\$31,571.06
B. Total Expenditures:		\$32,123.94
C. TLP		
1. Expenditures:		\$25,381.88
2. TLP Client Fees:		\$1,291
3. Cost/TLP Day:		\$89.69
D. COP		
1. Expenditures:		\$6,742.06
2. Cost/COP Contact:		\$44.07

C. Community Outreach Program (COP)

	duplicated	unduplicated
1. Total # of Participants:	58	44
Drop-In:	42	
Activities:	14	
Community Wellness Project:	2	
Student Wellness Project:	0	
2. Total # of Contacts:	153	
Drop-In:	147	
Activities:	28	
Community Wellness Project:	3	
Student Wellness Project:	0	
3. Details:		
Services:	# Participants	# Contacts
Supportive Counseling:	3	4
Crisis Intervention:	1	6
Grocery Shopping:	1	1
Community Living Support:	13	20
Social/Recreational:	38	112
Grocery Shopping/ Social:	5	5
Grocery Shopping/Com. Living:	2	2
Community Wellness:	2	3
Unduplicated Totals:	44	153

IV. NARRATIVE

There was lots of excitement during June. The month was kicked off with June Bug Jam. This is an event that more than ever, is a reflection of our work and our People. I am very grateful for the many who worked so hard to make this event powerful and fun! To see videos from JBJ'23, go to www.thouse.org/june-bug-jam. Special thanks to the courageous clients who shared their stories to create the music videos that are a big part of JBJ. This event is a fund raiser, while also providing a unique platform for advocacy. We continue to be intentional with the advocacy component of this event and having music videos that are on YouTube allows this event to live on well past the day of JBJ.

More excitement for our TH Team - congratulations to Kaylee (formerly Deisering) Wesson on her marriage to Nathan. TH is so fortunate to have a hard working, fun loving Team comprised of people who are passionate about their work at TH.

TH, like many others, has been challenged with trying to support people in their recovery process, while they were still not fully committed to change. As we work to understand the challenges of the process of recovery, we also know that for TH's TLP, harm reduction can be a big trigger for those seeking a safe space to work on their healing and recovery. With a congregate living situation, the behavior of one can and does impact others in the TLP community. Shifting a culture that has focused on secret keeping and substance misuse is not easy. At the same time, we know it's possible. We continue to work with clients - working as a team - to find new ways to approach the work in the TLP. As a unique program that has been granted hybrid status by ODMHSAS, we work extremely hard to find the best course of action with each person in our programs. Several conversations with clients at the end of June going into July, indicate that people come to TH desiring change, but can easily get triggered by others in the community who are still 'negotiating' change and recovery. Over the next several months, we'll be developing new tools, with the input and help from the clients, to continue to find the best course(s) of action that will ultimately result in people achieving the goals they have coming into the TLP. Simple - definitely not Easy! With collaborative work within TH and with our community partners, I maintain the belief that we can continue find new tools and approaches while inspiring clients to work together in support of each other's goals and healing. With strong and determined clients and staff - healing can and does thrive.



Bonnie L. Perutzi, MHR, Executive Director

7/13/2023

Transition House, Inc., Monthly Report

June2023	
V. HOURS OF DIRECT SERVICES:	256.5
A. Individual Basis (total hours):	103.5
1. Daily Living:	39.5
2. Pre-voc./Vocational:	3.5
3. Social Skills:	8.5
4. Crisis Intervention:	29.5
5. Treatment/Rehab. Plans:	10
6. Supportive Counseling	12.5
B. Group Basis (total hours):	91
1. Daily Living:	62.5
2. Pre-voc/Vocational:	0
3.Social Skills:	28.5
C. Com Outreach (total hours):	35.5
1. Structured Activities:	14.5
2. Drop-In:	17
3. Community Wellness Project	4
4. Student Wellness Project	0
D. Referrals/Screening/Interviewing (total hours):	26.5
VI. HOURS OF NON-DIRECT SERVICES:	242.5
1. Consultation:	176.5
2. Documentation & Activity Prep:	35
3. Training:	31
Kaylee & Tyrese: SOAR training - on-going, Kaylee: DMHSAS Motivational Interviewing: 6/28&29/23	1.5
VII. HOURS OF ADMINISTRATIVE WORK:	219
1. Meetings:	11.5
2. Community Contacts:	25
3. Administrative Duties:	182.5
<i>Guest Speaker (who, when)</i>	
VIII. SCREENING FOR T.H. PROGRAM:	
1. Total #of Inquiries:	25
2. Total #of Referrals Received:	15
3. Total # Interviewed For Admission: 1 NCNS	4
4. Total # Accepted:	2
IX. DONATIONS to T.H.:	
1. Volunteer Names:	Volunteers Hours
Diane Ndisebuye	24
Maria Echave	8
Mary Lee	3
Katie Green	6
	0
	0
	0
<i>Total:</i>	41
2. In-Kind Donations (List of Donors; Items Donated):	Estimated Value
JB'23 items (food, drinks, decorations, etc.) - TH Board & Staff	\$300
TOTAL:	\$300

Transition House FY'23 Monthly Financial Report

TH INCOME: Preliminary		Admin:	FR:	TL:	COP:	Total:	June FR FY'23	TH Budget FY'23	\$ Over Budget	% of Budget
Contributions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.33	(8.33)	0.00%
United Way/Norman	3,833.33	651.67	76.67	1,215.01	1,889.99	3,833.33	3,833.33	3,833.33	0.00	100.00%
Fund Raising								(208.33)	208.33	0.00%
Fund Raising Exp.	2,500.00						(17.60)	(208.33)	190.73	8.45%
Fund Raising Inc.	20,500.00						4,729.00	1,708.33	3,020.67	276.82%
FR Events - Total	4,711.40	800.94	94.23	1,903.89	1,912.35	4,711.40	4,711.40	1,500.00	3,211.40	314.09%
DMHSAS										
Unreimbursed services	0.00						0.00		0.00	0.00%
**ODMHSAS contract-billed	0.00								0.00	0.00%
DMHSAS	19,731.66	3,354.38	394.63	13,812.16	2,170.48	19,731.66	19,731.66	22,500.00	(2,768.34)	87.70%
Other Gov. Grants	1,396.67	237.43	27.93	1,033.54	97.77	1,396.67	1,396.67	1,416.67	(20.00)	98.59%
Foundation Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	833.33	(833.33)	0.00%
Civic Clubs Donations/Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	83.33	(83.33)	0.00%
Donor Drive	607.00	103.19	12.14	388.48	103.19	607.00	607.00	1,833.33	(1,226.33)	33.11%
Client/Participant Fees	1,291.00	219.47	25.82	1,045.71	0.00	1,291.00	1,291.00	683.33	607.67	188.93%
Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	(25.00)	0.00%
Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL	31,571.06	5,367.08	631.42	19,398.79	6,173.77	31,571.06	31,571.06	32,716.65	(1,145.59)	96.50%
TH EXPENSES:										
Salaries	18,893.32	3,211.86	377.87	12,091.72	3,211.86	18,893.32	18,893.32	18,286.67	606.65	103.32%
Employees Health, Dental, Life Ins.	913.73	155.33	18.27	584.79	155.33	913.73	913.73	2,666.67	(1,752.94)	34.27%
Worker's Comp.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	416.67	(416.67)	0.00%
FICA/Pay.Tax/OES	1,445.34	245.71	28.91	925.02	245.71	1,445.34	1,445.34	1,658.33	(212.99)	87.16%
Legal/Accounting	75.00	12.75	1.50	48.00	12.75	75.00	75.00	833.33	(758.33)	9.00%
Office Supplies	1,615.21	274.59	32.30	1,033.73	274.59	1,615.21	1,615.21	166.67	1,448.54	969.11%
Telephone/Internet/Website	304.05	51.69	6.08	194.59	51.69	304.05	304.05	375.00	(70.95)	81.08%
Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33.33	(33.33)	0.00%
Rent	4,300.00	731.00	86.00	2,752.00	731.00	4,300.00	4,300.00	4,200.00	100.00	102.38%
Utilities	1,002.80	170.48	20.06	641.79	170.48	1,002.80	1,002.80	1,000.00	2.80	100.28%
Household	173.49	29.49	3.47	111.03	29.49	173.49	173.49	200.00	(26.51)	86.75%
Maint/Rep-Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00	83.33	(83.33)	0.00%
Maint/Rep-Equipment	1,016.61	172.82	20.33	650.63	172.82	1,016.61	1,016.61	416.67	599.94	243.98%
Training/Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00	333.33	(333.33)	0.00%
Food	367.69	62.51	7.35	235.32	62.51	367.69	367.69	166.67	201.02	220.61%
Client Supplies/Activities	711.28	120.92	14.23	455.22	120.92	711.28	711.28	766.67	(55.39)	92.78%
Streaming Services	19.98	3.40	0.40	12.79	3.40	19.98	19.98	20.83	(0.85)	95.92%
Vehicle - Gas	71.50	12.16	1.43	45.76	12.16	71.50	71.50	166.67	(95.17)	42.90%
Vehicle - Maint/Repair	1,213.94	206.37	24.28	776.92	206.37	1,213.94	1,213.94	208.33	1,005.61	582.70%
Vehicle- Insurance/Tag	0.00	0.00	0.00	0.00	0.00	0.00	0.00	233.33	(233.33)	0.00%
Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	41.67	(41.67)	0.00%
Advertising	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.33	(8.33)	0.00%
General/Prof Liability	0.00	0.00	0.00	0.00	0.00	0.00	0.00	266.67	(266.67)	0.00%
Dir./Officers Liability	0.00	0.00	0.00	0.00	0.00	0.00	0.00	167.50	(167.50)	0.00%
Other Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL	32,123.94	5,461.07	642.48	20,559.32	5,461.07	32,123.94	32,123.94	32,716.67	(592.73)	98.19%
Dif. Between Inc vs Exp:	(552.88)	(93.99)	(11.06)	(1,160.54)	712.70	(552.88)	(552.88)	(0.02)	(552.86)	#####
Overall Program %		17%	2%	64%	17%	100%	Bank Balance	\$179,703.06		

Transition House FY'23 Year to Date Financial Report

TH INCOME: Preliminary		Admin:	FR:	TL:	COP:	Total:	Year to Date FY'23	TH Budget FY'23	\$ Over Budget	% of Budget
Contributions	785.93	133.61	15.72	133.61	503.00	785.93	785.93	100.00	685.93	785.93%
United Way/Norman	45,999.96	7,819.99	920.00	14,580.15	22,679.82	45,999.96	45,999.96	46,000.00	(0.04)	100.00%
Fund Raising									0.00	0.00%
Fund Raising Exp.	2,500.00						(1,385.82)	(2,500.00)	1,114.18	55.43%
Fund Raising Inc.	20,500.00						20,352.51	20,500.00	(147.49)	99.28%
FR Events - Total	18,966.69	3,224.34	379.33	7,664.48	7,698.54	18,966.69	18,966.69	18,000.00	966.69	105.37%
DMHSAS										
Unreimbursed services	0.00								0.00	0.00%
**ODMHSAS contract-billed	0.00								0.00	0.00%
DMHSAS	262,478.33	44,621.32	5,249.57	183,734.83	28,872.62	262,478.33	262,478.33	270,000.00	(7,521.67)	97.21%
Other Gov. Grants:SVSC,ARPA	26,080.02	4,433.60	521.60	19,299.21	1,825.60	26,080.02	26,080.02	17,000.00	9,080.02	153.41%
Foundation Grants	15,000.00	2,550.00	300.00	9,600.00	2,550.00	15,000.00	15,000.00	10,000.00	5,000.00	150.00%
Civic Clubs Donations/Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	(1,000.00)	0.00%
Donor Drive	21,409.00	3,639.53	428.18	13,701.76	3,639.53	21,409.00	21,409.00	22,000.00	(591.00)	97.31%
Client/Participant Fees	11,754.00	1,998.18	235.08	9,520.74	0.00	11,754.00	11,754.00	8,200.00	3,554.00	143.34%
Interest	514.50	87.47	10.29	87.47	329.28	514.50	514.50	300.00	214.50	171.50%
Miscellaneous	246.95	41.98	4.94	0.00	200.03	246.95	246.95	0.00	246.95	100.00%
TOTAL	403,235.38	68,550.01	8,064.71	258,322.24	68,298.41	403,235.38	403,235.38	392,600.00	10,635.38	102.71%
TH EXPENSES:										
Salaries	242,270.48	41,185.98	4,845.41	155,053.11	41,185.98	242,270.48	242,270.48	219,440.00	22,830.48	110.40%
Employees Health, Dental, Life Ins.	25,485.04	4,332.46	509.70	16,310.43	4,332.46	25,485.04	25,485.04	32,000.00	(6,514.96)	79.64%
Worker's Comp.	4,407.00	749.19	88.14	2,820.48	749.19	4,407.00	4,407.00	5,000.00	(593.00)	88.14%
FICA/Pay.Tax/OES	19,287.85	3,278.93	385.76	12,344.22	3,278.93	19,287.85	19,287.85	19,900.00	(612.15)	96.92%
Legal/Accounting Office Supplies(includes: Payroll updates; TheraNest; Bloomerang)	12,399.25	2,107.87	247.99	7,935.52	2,107.87	12,399.25	12,399.25	10,000.00	2,399.25	123.99%
Telephone/Internet/Website	6,592.16	1,120.67	131.84	4,218.98	1,120.67	6,592.16	6,592.16	2,000.00	4,592.16	329.61%
3,840.79	652.93	76.82	2,458.11	652.93	3,840.79	3,840.79	4,500.00	(659.21)	85.35%	
Postage	70.75	12.03	1.42	45.28	12.03	70.75	70.75	400.00	(329.25)	17.69%
Rent	51,100.00	8,687.00	1,022.00	32,704.00	8,687.00	51,100.00	51,100.00	50,400.00	700.00	101.39%
Utilities	13,628.59	2,316.86	272.57	8,722.30	2,316.86	13,628.59	13,628.59	12,000.00	1,628.59	113.57%
Household	2,895.75	492.28	57.92	1,853.28	492.28	2,895.75	2,895.75	2,400.00	495.75	120.66%
Maint/Rep-Property	1,647.81	280.13	32.96	1,054.60	280.13	1,647.81	1,647.81	1,000.00	647.81	164.78%
Maint/Rep-Equipment	5,554.46	944.26	111.09	3,554.85	944.26	5,554.46	5,554.46	5,000.00	554.46	111.09%
Training/Development	1,383.93	235.27	27.68	885.72	235.27	1,383.93	1,383.93	4,000.00	(2,616.07)	34.60%
Food	1,779.16	302.46	35.58	1,138.66	302.46	1,779.16	1,779.16	2,000.00	(220.84)	88.96%
Client Supplies/Activities	7,428.96	1,262.92	148.58	4,754.53	1,262.92	7,428.96	7,428.96	9,200.00	(1,771.04)	80.75%
Streaming Services	397.76	67.62	7.96	254.57	67.62	397.76	397.76	250.00	147.76	159.10%
Vehicle - Gas	919.05	156.24	18.38	588.19	156.24	919.05	919.05	2,000.00	(1,080.95)	45.95%
Vehicle - Maint/Repair	1,594.49	271.06	31.89	1,020.47	271.06	1,594.49	1,594.49	2,500.00	(905.51)	63.78%
Vehicle- Insurance/Tag	2,370.00	402.90	47.40	1,516.80	402.90	2,370.00	2,370.00	2,800.00	(430.00)	84.64%
Dues & Subscriptions	263.00	44.71	5.26	168.32	44.71	263.00	263.00	500.00	(237.00)	52.60%
Advertising	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	(100.00)	0.00%
General/Prof Liability	3,125.00	531.25	62.50	2,000.00	531.25	3,125.00	3,125.00	3,200.00	(75.00)	97.66%
Dir./Officers Liability	2,003.00	340.51	40.06	1,281.92	340.51	2,003.00	2,003.00	2,010.00	(7.00)	99.65%
Other Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL	410,444.28	69,775.53	8,208.89	262,684.34	69,775.53	410,444.28	410,444.28	392,600.00	17,844.28	104.55%
Dif. Between Inc vs Exp:	(7,208.90)	(1,225.51)	(144.18)	(4,362.10)	(1,477.11)	(7,208.90)	(7,208.90)	0.00	(7,208.90)	100.00%
Overall Program %		17%	2%	64%	17%	100%	100%			

**Trenary CPA Firm, P.L.L.C.
Certified Public Accountants
3222 SW 119th Street
Oklahoma City, Oklahoma 73170**

**TO THE BOARD OF DIRECTORS
TRANSITION HOUSE, INC.
NORMAN, OK**

Transition House has hired me to prepare financial reports for management use in their decision making. I did not audit or review the financial statements nor was I required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, I do not express an opinion, or a conclusion, nor provide any form of assurance on these financial statements.

The reports attached to this letter cover the twelve months ended June 30, 2023.

**TRENARY CPA FIRM, P.L.L.C.
OKLAHOMA CITY, OKLAHOMA**
TRENARY CPA FIRM, P.L.L.C.

20-Jul-23

Transition House, Inc.
Balance Sheet Prev Year Comparison
As of June 30, 2023

	June 30, 23	June 30, 22	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1012 · Armstrong Checking	178,099.66	77,898.35	100,201.31	128.63%
Total Checking/Savings	178,099.66	77,898.35	100,201.31	128.63%
Other Current Assets				
1055 · OKDMH contract receivable	11,233.20	18,369.99	-7,136.79	-38.85%
1060 · Prepaid insurance	4,284.61	4,284.61	0.00	0.0%
1075 · Pledges receivable - JBJ	500.00	500.00	0.00	0.0%
Total Other Current Assets	16,017.81	23,154.60	-7,136.79	-30.82%
Total Current Assets	194,117.47	101,052.95	93,064.52	92.1%
Fixed Assets				
1120 · Furniture & equipment	34,303.33	34,303.33	0.00	0.0%
1124 · Vehicles	21,800.00	21,800.00	0.00	0.0%
1130 · Accumulated depreciation	-48,980.64	-48,980.64	0.00	0.0%
Total Fixed Assets	7,122.69	7,122.69	0.00	0.0%
TOTAL ASSETS	201,240.16	108,175.64	93,064.52	86.03%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
2200 · FICA taxes payable	94.05	0.08	93.97	117,462.5%
2205 · MC taxes payable	23.99	0.00	23.99	100.0%
2210 · FIT taxes payable	96.00	0.00	96.00	100.0%
2215 · TSA payable	0.00	0.00	0.00	0.0%
2220 · OK WH taxes payable	29.00	-17.00	46.00	270.59%
2230 · United Way WH payable	8.00	11.00	-3.00	-27.27%
2240 · Accrued vacation payable	7,792.58	7,792.58	0.00	0.0%
2401 · Deferred grant revenue	0.00	0.00	0.00	0.0%
2501 · Current portion of loan	0.00	0.00	0.00	0.0%
Total Other Current Liabilities	8,043.62	7,786.66	256.96	3.3%
Total Current Liabilities	8,043.62	7,786.66	256.96	3.3%
Long Term Liabilities				
2402 · Deferred ARPA Grant Rev	101,619.98	0.00	101,619.98	100.0%
Total Long Term Liabilities	101,619.98	0.00	101,619.98	100.0%
Total Liabilities	109,663.60	7,786.66	101,876.94	1,308.35%
Equity				
3001 · Unrestricted net assets	36,565.14	36,565.14	0.00	0.0%
3002 · Retained Earnings	63,823.84	81,785.99	-17,962.15	-21.96%
Net Income	-8,812.30	-17,962.15	9,149.85	50.94%
Total Equity	91,576.68	100,388.98	-8,812.30	-8.78%
TOTAL LIABILITIES & EQUITY	201,240.28	108,175.64	93,064.64	86.03%

Transition House, Inc.
Profit & Loss Prev Year Comparison
July 1, 2022 - June 30, 2023

	<u>Jul '22-June '23</u>	<u>Jul '21-June '22</u>	<u>\$ Change</u>	<u>% Change</u>
Income				
4000 · Contributions	785.93	280.75	505.18	179.94%
4100 · United Way allocation	45,999.96	42,500.00	3,499.96	8.24%
4101 · ARPA Grant Revenue	18,380.02	0.00	18,380.02	100.0%
4200 · Fund raising				
4201 · Fund raising expenses	-1,385.82	-2,621.66	1,235.84	47.14%
4200 · Fund raising - Other	20,352.51	15,205.71	5,146.80	33.85%
Total 4200 · Fund raising	18,966.69	12,584.05	6,382.64	50.72%
5000 · ODMHSAS contract				
5001 · Unreimbursed contract services	0.00	0.00	0.00	0.0%
5000 · ODMHSAS contract - Other	262,478.33	235,954.99	26,523.34	11.24%
Total 5000 · ODMHSAS contract	262,478.33	235,954.99	26,523.34	11.24%
5500 · Other Gov. grants	7,700.00	7,323.24	376.76	5.15%
5501 · Foundation/Civic Club Grants	15,000.00	10,000.00	5,000.00	50.0%
6000 · Donor Drive	21,409.00	29,934.15	-8,525.15	-28.48%
6200 · Participant fee	11,754.00	4,916.00	6,838.00	139.1%
6500 · Interest income	593.54	476.74	116.80	24.5%
6700 · Donated services & materials	0.00	0.00	0.00	0.0%
6900 · Miscellaneous revenues	246.95	206.70	40.25	19.47%
Total Income	403,314.42	344,176.62	59,137.80	17.18%
Gross Profit	403,314.42	344,176.62	59,137.80	17.18%
Expense				
Management & General	70,061.54	61,563.59	8,497.95	13.8%
Fundraising	8,242.53	7,242.78	999.76	13.8%
Transitional Living	263,761.10	231,768.81	31,992.29	13.8%
Community Outreach	70,061.54	61,563.59	8,497.95	13.8%
Total Expense	412,126.72	362,138.77	49,987.95	13.8%
Net Income/(Loss)	-8,812.30	-17,962.15	9,149.85	50.94%

Transition House, Inc.
Statement of Functional Expenses
Prev Year Comparison
July 1, 2022 - June 30, 2023

Expense	Mgmt &		Transitional	Communituy	Total	Mgmt &		Transitional	Communituy	Total
	General	Fundraising	Living	Outreach	Jul '22-June '23	General	Fundraising	Living	Outreach	Jul '21-June '22
7000 - Salaries & wages	41,185.98	4,845.41	155,053.11	41,185.98	242,270.48	34,604.18	4,071.08	130,274.56	34,604.18	203,554.00
7002 - Employee Health,Dental,Life Ins	4,618.47	543.35	17,387.19	4,618.47	27,167.48	4,756.95	559.64	17,908.51	4,756.95	27,982.04
7003 - Workers' comp	749.19	88.14	2,820.48	749.19	4,407.00	887.57	104.42	3,341.44	887.57	5,221.00
7004 - FICA/MC/OESC	3,278.93	385.76	12,344.22	3,278.93	19,287.85	3,620.42	425.93	13,629.82	3,620.42	21,296.60
8000 - Legal & accounting	2,107.87	247.99	7,935.52	2,107.87	12,399.25	2,001.75	235.50	7,536.00	2,001.75	11,775.00
8100 - Office supplies	1,120.67	131.84	4,218.98	1,120.67	6,592.16	656.46	77.23	2,471.37	656.46	3,861.51
8200 - Telephone/Interner/Website	652.93	76.82	2,458.11	652.93	3,840.79	616.05	72.48	2,319.26	616.05	3,623.85
8300 - Postage	12.03	1.42	45.28	12.03	70.75	21.41	2.52	80.61	21.41	125.96
8400 - Rent	8,687.00	1,022.00	32,704.00	8,687.00	51,100.00	7,752.00	912.00	29,184.00	7,752.00	45,600.00
8410 - Utilities	2,316.86	272.57	8,722.30	2,316.86	13,628.59	1,918.42	225.70	7,222.30	1,918.42	11,284.84
8420 - Household expenses	492.28	57.92	1,853.28	492.28	2,895.75	355.72	41.85	1,339.19	355.72	2,092.48
8430 - Property maintenance & repairs	280.13	32.96	1,054.60	280.13	1,647.81	282.03	33.18	1,061.75	282.03	1,658.99
8500 - Equipment maintenance & repair	944.26	111.09	3,554.85	944.26	5,554.46	808.61	95.13	3,044.17	808.61	4,756.51
8800 - Training & development	235.27	27.68	885.72	235.27	1,383.93	164.30	19.33	618.55	164.30	966.49
8910 - Food	302.46	35.58	1,138.66	302.46	1,779.16	265.41	31.23	999.21	265.41	1,561.26
Total 8920 - Client Supplies/Activites	1,262.92	148.58	4,754.53	1,262.92	7,428.96	1,176.03	138.36	4,427.42	1,176.03	6,917.85
8925 - Streaming Services	67.62	7.96	254.57	67.62	397.76	49.26	5.80	185.45	49.26	289.76
8930 - Gasoline	156.24	18.38	588.19	156.24	919.05	143.02	16.83	538.42	143.02	841.28
8940 - Vehicle maintenance & repair	271.06	31.89	1,020.47	271.06	1,594.49	175.67	20.67	661.34	175.67	1,033.35
8950 - Vehicle insurance	402.90	47.40	1,516.80	402.90	2,370.00	414.29	48.74	1,559.68	414.29	2,437.00
9000 - Dues & subscriptions	44.71	5.26	168.32	44.71	263.00	23.80	2.80	89.60	23.80	140.00
9450 - General & prof liability ins	531.25	62.50	2,000.00	531.25	3,125.00	529.72	62.32	1,994.24	529.72	3,116.00
9455 - Directors & officers liab ins	340.51	40.06	1,281.92	340.51	2,003.00	340.51	40.06	1,281.92	340.51	2,003.00
9500 - Depreciation	-	-	-	-	-	-	-	-	-	-
9710 - Other expenses	-	-	-	-	-	-	-	-	-	-
Total Expense	70,061.54	8,242.53	263,761.10	70,061.54	412,126.72	61,563.59	7,242.78	231,768.81	61,563.59	362,138.77

Transition House, Inc.
Statement of Cash Flows
July 1, 2022 - June 30, 2023

	<u>Jul '21-June '23</u>	<u>Jul '21-June '22</u>
OPERATING ACTIVITIES		
Net Income	-8,812.30	-17,962.15
Adjustments to reconcile Net Income to net cash provided by operations:		
1055 · OKDMH contract receivable	7,136.67	-2,199.99
1060 · Prepaid Insurance	0.00	0.00
2200 · FICA taxes payable	93.97	0.00
2205 · MC taxes payable	23.99	0.00
2210 · FIT WH payable	96.00	0.00
2215 · TSA payable	0.00	0.00
2220 · OK WH taxes payable	46.00	-17.00
2230 · United Way WH payable	-3.00	0.00
2240 · Accrued Vacation payable	0.00	585.70
2401 · Deferred grant revenue	0.00	0.00
Net cash provided by Operating Activities	<u>-1,418.67</u>	<u>-19,593.44</u>
INVESTING ACTIVITIES		
1120 · Furniture & Equipment	0.00	0.00
1130 · Accumulated Depreciation	0.00	0.00
Net cash provided by Investing Activities	<u>0.00</u>	<u>0.00</u>
FINANCING ACTIVITIES		
2402 · Deferred ARPA Grant Revenue	101,619.98	0.00
Net cash provided by Financing Activities	<u>101,619.98</u>	<u>0.00</u>
Net cash increase for period	100,201.31	-19,593.44
Cash at beginning of period	77,898.35	97,491.79
Cash at end of period	<u><u>178,099.66</u></u>	<u><u>77,898.35</u></u>

Transition House FY'23 Monthly Financial Report

TH INCOME: Preliminary		Admin:	FR:	TL:	COP:	Total:	June FR FY'23	TH Budget FY'23	\$ Over Budget	% of Budget
Contributions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.33	(8.33)	0.00%
United Way/Norman	3,833.33	651.67	76.67	1,215.01	1,889.99	3,833.33	3,833.33	3,833.33	0.00	100.00%
Fund Raising								(208.33)	208.33	0.00%
Fund Raising Exp.	2,500.00						(17.60)	(208.33)	190.73	8.45%
Fund Raising Inc.	20,500.00						4,729.00	1,708.33	3,020.67	276.82%
FR Events - Total	4,711.40	800.94	94.23	1,903.89	1,912.35	4,711.40	4,711.40	1,500.00	3,211.40	314.09%
DMHSAS										
Unreimbursed services	0.00						0.00		0.00	0.00%
**ODMHSAS contract-billed	0.00								0.00	0.00%
DMHSAS	19,731.66	3,354.38	394.63	13,812.16	2,170.48	19,731.66	19,731.66	22,500.00	(2,768.34)	87.70%
Other Gov. Grants	1,396.67	237.43	27.93	1,033.54	97.77	1,396.67	1,396.67	1,416.67	(20.00)	98.59%
Foundation Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	833.33	(833.33)	0.00%
Civic Clubs Donations/Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	83.33	(83.33)	0.00%
Donor Drive	607.00	103.19	12.14	388.48	103.19	607.00	607.00	1,833.33	(1,226.33)	33.11%
Client/Participant Fees	1,291.00	219.47	25.82	1,045.71	0.00	1,291.00	1,291.00	683.33	607.67	188.93%
Interest	79.04	13.44	1.58	13.44	50.59	79.04	79.04	25.00	54.04	316.16%
Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL	31,650.10	5,380.52	633.00	19,412.22	6,224.36	31,650.10	31,650.10	32,716.65	(1,066.55)	96.74%
TH EXPENSES:										
Salaries	18,893.32	3,211.86	377.87	12,091.72	3,211.86	18,893.32	18,893.32	18,286.67	606.65	103.32%
Employees Health, Dental, Life Ins.	2,596.17	441.35	51.92	1,661.55	441.35	2,596.17	2,596.17	2,666.67	(70.50)	97.36%
Worker's Comp.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	416.67	(416.67)	0.00%
FICA/Pay.Tax/OES	1,445.34	245.71	28.91	925.02	245.71	1,445.34	1,445.34	1,658.33	(212.99)	87.16%
Legal/Accounting	75.00	12.75	1.50	48.00	12.75	75.00	75.00	833.33	(758.33)	9.00%
Office Supplies	1,615.21	274.59	32.30	1,033.73	274.59	1,615.21	1,615.21	166.67	1,448.54	969.11%
Telephone/Internet/Website	304.05	51.69	6.08	194.59	51.69	304.05	304.05	375.00	(70.95)	81.08%
Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33.33	(33.33)	0.00%
Rent	4,300.00	731.00	86.00	2,752.00	731.00	4,300.00	4,300.00	4,200.00	100.00	102.38%
Utilities	1,002.80	170.48	20.06	641.79	170.48	1,002.80	1,002.80	1,000.00	2.80	100.28%
Household	173.49	29.49	3.47	111.03	29.49	173.49	173.49	200.00	(26.51)	86.75%
Maint/Rep-Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00	83.33	(83.33)	0.00%
Maint/Rep-Equipment	1,016.61	172.82	20.33	650.63	172.82	1,016.61	1,016.61	416.67	599.94	243.98%
Training/Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00	333.33	(333.33)	0.00%
Food	367.69	62.51	7.35	235.32	62.51	367.69	367.69	166.67	201.02	220.61%
Client Supplies/Activities	711.28	120.92	14.23	455.22	120.92	711.28	711.28	766.67	(55.39)	92.78%
Streaming Services	19.98	3.40	0.40	12.79	3.40	19.98	19.98	20.83	(0.85)	95.92%
Vehicle - Gas	71.50	12.16	1.43	45.76	12.16	71.50	71.50	166.67	(95.17)	42.90%
Vehicle - Maint/Repair	1,213.94	206.37	24.28	776.92	206.37	1,213.94	1,213.94	208.33	1,005.61	582.70%
Vehicle- Insurance/Tag	0.00	0.00	0.00	0.00	0.00	0.00	0.00	233.33	(233.33)	0.00%
Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	41.67	(41.67)	0.00%
Advertising	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.33	(8.33)	0.00%
General/Prof Liability	0.00	0.00	0.00	0.00	0.00	0.00	0.00	266.67	(266.67)	0.00%
Dir./Officers Liability	0.00	0.00	0.00	0.00	0.00	0.00	0.00	167.50	(167.50)	0.00%
Other Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL	33,806.38	5,747.08	676.13	21,636.08	5,747.08	33,806.38	33,806.38	32,716.67	1,089.71	103.33%
Dif. Between Inc vs Exp:	(2,156.28)	(366.57)	(43.13)	(2,223.86)	477.27	(2,156.28)	(2,156.28)	(0.02)	(2,156.26)	#####
Overall Program %		17%	2%	64%	17%	100%	Bank Balance	\$178,099.66		

Transition House FY'23 Year to Date Financial Report

TH INCOME: Preliminary		Admin:	FR:	TL:	COP:	Total:	Year to Date FY'23	TH Budget FY'23	\$ Over Budget	% of Budget
Contributions	785.93	133.61	15.72	133.61	503.00	785.93	785.93	100.00	685.93	785.93%
United Way/Norman	45,999.96	7,819.99	920.00	14,580.15	22,679.82	45,999.96	45,999.96	46,000.00	(0.04)	100.00%
Fund Raising									0.00	0.00%
Fund Raising Exp.	2,500.00						(1,385.82)	(2,500.00)	1,114.18	55.43%
Fund Raising Inc.	20,500.00						20,352.51	20,500.00	(147.49)	99.28%
FR Events - Total	18,966.69	3,224.34	379.33	7,664.48	7,698.54	18,966.69	18,966.69	18,000.00	966.69	105.37%
DMHSAS										
Unreimbursed services	0.00								0.00	0.00%
**ODMHSAS contract-billed	0.00								0.00	0.00%
DMHSAS	262,478.33	44,621.32	5,249.57	183,734.83	28,872.62	262,478.33	262,478.33	270,000.00	(7,521.67)	97.21%
Other Gov. Grants:SVSC,ARPA	26,080.02	4,433.60	521.60	19,299.21	1,825.60	26,080.02	26,080.02	17,000.00	9,080.02	153.41%
Foundation Grants	15,000.00	2,550.00	300.00	9,600.00	2,550.00	15,000.00	15,000.00	10,000.00	5,000.00	150.00%
Civic Clubs Donations/Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	(1,000.00)	0.00%
Donor Drive	21,409.00	3,639.53	428.18	13,701.76	3,639.53	21,409.00	21,409.00	22,000.00	(591.00)	97.31%
Client/Participant Fees	11,754.00	1,998.18	235.08	9,520.74	0.00	11,754.00	11,754.00	8,200.00	3,554.00	143.34%
Interest	593.54	100.90	11.87	100.90	379.87	593.54	593.54	300.00	293.54	197.85%
Miscellaneous	246.95	41.98	4.94	0.00	200.03	246.95	246.95	0.00	246.95	100.00%
TOTAL	403,314.42	68,563.45	8,066.29	258,335.68	68,349.00	403,314.42	403,314.42	392,600.00	10,714.42	102.73%
TH EXPENSES:										
Salaries	242,270.48	41,185.98	4,845.41	155,053.11	41,185.98	242,270.48	242,270.48	219,440.00	22,830.48	110.40%
Employees Health, Dental, Life Ins.	27,167.48	4,618.47	543.35	17,387.19	4,618.47	27,167.48	27,167.48	32,000.00	(4,832.52)	84.90%
Worker's Comp.	4,407.00	749.19	88.14	2,820.48	749.19	4,407.00	4,407.00	5,000.00	(593.00)	88.14%
FICA/Pay.Tax/OES	19,287.85	3,278.93	385.76	12,344.22	3,278.93	19,287.85	19,287.85	19,900.00	(612.15)	96.92%
Legal/Accounting Office Supplies(includes: Payroll updates; TheraNest; Bloomerang)	12,399.25	2,107.87	247.99	7,935.52	2,107.87	12,399.25	12,399.25	10,000.00	2,399.25	123.99%
Telephone/Internet/Website	3,840.79	652.93	76.82	2,458.11	652.93	3,840.79	3,840.79	4,500.00	(659.21)	85.35%
Postage	70.75	12.03	1.42	45.28	12.03	70.75	70.75	400.00	(329.25)	17.69%
Rent	51,100.00	8,687.00	1,022.00	32,704.00	8,687.00	51,100.00	51,100.00	50,400.00	700.00	101.39%
Utilities	13,628.59	2,316.86	272.57	8,722.30	2,316.86	13,628.59	13,628.59	12,000.00	1,628.59	113.57%
Household	2,895.75	492.28	57.92	1,853.28	492.28	2,895.75	2,895.75	2,400.00	495.75	120.66%
Maint/Rep-Property	1,647.81	280.13	32.96	1,054.60	280.13	1,647.81	1,647.81	1,000.00	647.81	164.78%
Maint/Rep-Equipment	5,554.46	944.26	111.09	3,554.85	944.26	5,554.46	5,554.46	5,000.00	554.46	111.09%
Training/Development	1,383.93	235.27	27.68	885.72	235.27	1,383.93	1,383.93	4,000.00	(2,616.07)	34.60%
Food	1,779.16	302.46	35.58	1,138.66	302.46	1,779.16	1,779.16	2,000.00	(220.84)	88.96%
Client Supplies/Activities	7,428.96	1,262.92	148.58	4,754.53	1,262.92	7,428.96	7,428.96	9,200.00	(1,771.04)	80.75%
Streaming Services	397.76	67.62	7.96	254.57	67.62	397.76	397.76	250.00	147.76	159.10%
Vehicle - Gas	919.05	156.24	18.38	588.19	156.24	919.05	919.05	2,000.00	(1,080.95)	45.95%
Vehicle - Maint/Repair	1,594.49	271.06	31.89	1,020.47	271.06	1,594.49	1,594.49	2,500.00	(905.51)	63.78%
Vehicle- Insurance/Tag	2,370.00	402.90	47.40	1,516.80	402.90	2,370.00	2,370.00	2,800.00	(430.00)	84.64%
Dues & Subscriptions	263.00	44.71	5.26	168.32	44.71	263.00	263.00	500.00	(237.00)	52.60%
Advertising	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	(100.00)	0.00%
General/Prof Liability	3,125.00	531.25	62.50	2,000.00	531.25	3,125.00	3,125.00	3,200.00	(75.00)	97.66%
Dir./Officers Liability	2,003.00	340.51	40.06	1,281.92	340.51	2,003.00	2,003.00	2,010.00	(7.00)	99.65%
Other Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL	412,126.72	70,061.54	8,242.53	263,761.10	70,061.54	412,126.72	412,126.72	392,600.00	19,526.72	104.97%
Dif. Between Inc vs Exp:	(8,812.30)	(1,498.09)	(176.25)	(5,425.42)	(1,712.54)	(8,812.30)	(8,812.30)	0.00	(8,812.30)	100.00%
Overall Program %		17%	2%	64%	17%	100%				