

TRANSITION HOUSE, INC.
BOARD OF DIRECTOR'S MEETING
THURSDAY ● MARCH 16, 2023 ● 5:30 PM

TH DROP-IN CENTER – 700 ASP, STE. 4, NORMAN, OK

Vision Statement: A community committed to connection, recovery, wellness, and joy.

Mission Statement: Changing lives by creating pathways for mental wellness.

Impact Statement: Improving our community by providing tools for sustaining mental wellness with skills development, supportive care, and advocacy.

Culture Statement: We Listen. We Respect. We Support. We Empower.

Value Statement: We believe in inspiring hope for recovery and wellness through healthy connections.

Our Commitment to Recovery: Belief in recovery, mutual trust & respect, connection, integrity, fun and gratitude.

TH Elevator Speech: “Transition House is an organization in the Norman community, helping people come to manage their serious mental illness. They do this by providing support, listening to needs, building respect and empowering wellness to positively restore healthy connections in their lives and community. I got involved with this organization because...”

BOARD MEETING AGENDA

1. Call the meeting to order
2. Welcome and Introductions
3. Consideration of the **Agenda**
4. Consideration of last meeting's **Minutes**
5. **President's Report** – Sara
6. **Treasurer's Report** – Rebecca
7. **Business**
 - a. Consideration of TH Financial Reports – **Rebecca**
 - b. Review of Board Matrix
8. **Committee Reports:**
 - a. **Fund Raising - Kristen**
 - i. **JBJ'23 Sponsors**
 - ii. **JBJ'23 Production**
 - iii. **T-Shirts**
 - b. **Governance - Rebecca**
9. **Board Activity Report** (Board members report on their work related to Transition House fund raising, connections, etc. and their goals for the next month) – **On Hold until March, 2023**
10. **Client Report**
11. **Staff Report**
12. **Executive Director's Report** – **Bonnie**
13. **As May Arise**
14. **Adjourn Board meeting**

Included: Board Agenda, Director's Report, Minutes from previous Board; Monthly & Financial Reports

Note: Board meeting documents are available at <https://www.thouse.org/th-board-information>

TH Board Meetings for 2023

- Thursday, January 19, 2023, 5:30pm
- Thursday, February 16, 2023, 5:30pm
- Thursday, March 16, 2023, 5:30pm
- Thursday, April 20, 2023, 5:30pm
- Thursday, May 18, 2023, 5:30pm
- Thursday, June 15, 2023, 5:30pm
- Thursday, July 20, 2023, 5:30pm
- No August Meeting
- Thursday, September 21, 2023, 5:30pm
- Thursday, October 19, 2023, 5:30pm
- Thursday, November 16, 2023, 5:30pm
- No December Meeting – TH Holiday Party/Open House – Thursday, December 21, 2023

Excused:

TRANSITION HOUSE, INC., BOARD OF DIRECTORS <small>Our Values: A community committed to connection, recovery, wellness, and joy. Our Mission: Changing Lives by Creating Pathways for Mental Wellness.</small>			
Sara King, MPH, CHES TH Board President <small>Executive Associate Director of the Bureau of Public Health Programs OUI Health Science Center</small>	Preston Court, M.Ed. TH Board Vice-President <small>Assistant Director of Student Affairs Administration University of Oklahoma</small>	Rebecca Delsigne TH Board Treasurer <small>Branch Manager First Fidelity Bank</small>	Kelly Bergin TH Board Secretary <small>Attorney Bergin Law Group</small>
Cary Bryant TH Board Past-President <small>Mayor Cleveland County Sheriff's Office</small>	Kris Glenn TH Board Member <small>Director Parking & Transportation University of Oklahoma</small>	Cordt Huneke TH Board Member <small>IT Business Partner Boeing</small>	Marilyn Korhonen TH Board Member <small>Director of Strategic Research Initiatives for Gallego College of Engineering, University of Oklahoma</small>
Kristen Lazaller TH Board Member <small>Principal Gifts Officer, The University of Oklahoma Foundation, Inc.</small>	Bob Moore, LPC TH Board Member <small>Licensed Professional Counselor</small>	Steve Boyer, MA, C-PRSS TH Client Representative	Charla Young, LCSW Board Clinical Consultant

DIRECTOR'S REPORT FOR THE MARCH 16, 2023 BOARD MEETING

ADMINISTRATIVE REPORT:

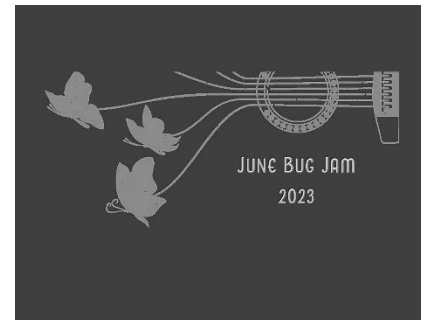
- Staff:**
 - Staff has been going above and beyond to cover client and agency needs as we're essentially working with a 4 person staff. Jack has been trying his best to push through, but he's used up his leave time and we've agreed that he'll take the month of March as unpaid leave time and hopefully will be in good enough health to complete his time in April before completing his time with TH and going on the Graduate School.
 - Ilene & I are at the lose it or use it stage with our vacation time. I am taking 2 days next week and she's taking time later in the month.
 - Staff Transitions:** We've been recruiting for the Recovery Coordinator position. We interviewed 2 people this week and had a second interview with one. An offer has been made and we're waiting to hear if it's been accepted. If he doesn't accept the offer, we essentially have to start over with the search. Even with the salary increases for that position, we're struggling to find good candidates.
- Board:**
 - Reminder: we'll be discussing our Board matrix. We'll be reviewing this at the Board meeting and asking Board to complete their part so we can examine our current Board capacity and identify gaps as we work to intentionally recruit for the Board.
- Cleveland County Mental Health Task Force:** Part of the meeting is an opportunity to receive NARCAN training.
- TH Policy Work:**
 - Governance:** Alex has been working on the Governance Policies. Sara and I met with Alex to review. With all the deadlines that I have for this month, we'll likely wait to do further work on that until March/April.
- Donor Tracking Tool - Bloomerang:** We're continuing to work on this setup. I would anticipate April or later to have things up and running.
- E-Team Study:** Seven clients have volunteered to talk with the E-Team to start the TH Study. Some clients have told me they have already been interviewed.
- Beyond Recovery:** I've been working with a couple of our students to help with the work on the development of Beyond Recovery. With all that is happening (staff shortage) – this project hasn't received the attention I had hoped, but we're making some progress.
- United Way:** We are scheduled to present to our UW Impact Council on Wednesday, March 29. Bob and Sara will be joining me for this presentation.
- DMHSAS Funding Application:** I submitted our DMHSAS funding request for FY'24. Ironically, this is our largest funder and the application process is the easiest of all that I complete annually... and I am very grateful for this!

FINANCE REPORT:

- Financial status/Bank Balance:** Preliminary Bank Balance for end of Feb. 2023 = \$139,344.69. Please note that the attached Financial Reports are the Preliminary reports – we haven't received the adjusted reports from Summer yet.
- DMHSAS funding:** Staff is working hard to maintain census in the TLP so we can make full use of the DMHSAS contract funds. With February being a short month, we were a bit lower in census. Last year at this point, our DMHSAS funding was down -\$30,189.99. This year, -\$3,983.31.
- ARPA:** ARPA request to the OK Department of Commerce for \$50,000 has been submitted. We've been told they hope to have decisions by mid-February and funds distributed by end of February. That has not happened. I have emailed my contact person at Department of Commerce and called to attempt to get an update. No news yet.

FUND RAISING:

- TH Fund Raising:** Thank You to our Fund Raising Committee for getting things moving forward on JBJ'23 Sponsorship drive.
- BJJ'23:**
 - I have talked with Kelley Lobb and have a text chain going with her and a few others. I haven't had contact with her in a couple of weeks so I hope that's still going to happen (I know she's very busy now).
 - We have a couple of clients who want to do their own music – one being Darnay who did a video 2 years ago – this would be a follow up.
 - I met with Jolly Brown last week to discuss 2 special performance songs. I have reached out to Judge Gail Blaylock to help and she's connecting me with Kathy Nees.
 - BJJ '23 Shirts: This year's logo is a 'refresh' from a logo created by BOLD for us several years ago. I think this will work well on t-shirts. I've reached out to Preston for help with touches for the t-shirt design – maybe need to add our name and website address. I need some input on how many to order. Reminder – we cannot 'sell' anything. We can accept donations.



CLIENT REPORT:

- TL Program Census:** Census is 11. We were full last week for a couple of days.
- Challenges:** We had a very challenging situation last week. We had accepted a client who turned out to not be as well as he presented during the interview process. We worked with COCMHC's Mobile Crisis Team and NPD to help this person get admitted to Red Rock. Unfortunately, instead of following the recommendations by the Mobile Crisis Team licensed clinician, the person was allowed to go in voluntarily, and was released the next day. TH staff working with Mobile Crisis Team and NPD prevented what could have likely been a situation that would have resulted in violence. It's unfortunate that this team effort was not supported past this point.
- Successes:** The above-mentioned situation was very difficult for everyone, especially the clients. The above-mentioned client had inappropriately touched and propositioned another client at the apartments. As difficult as this was, everyone worked together to support each other and worked with the staff to process the challenges related to this situation. Something like this is never easy, but watching the skills that the clients used to manage this showed us that they are learning and growing!
- Client Highlights:**
 - Beyond Recovery:** We had a good idea from one of the TLP clients. He suggested asking people to write their stories and include their 'next chapter' – seeing a more hopeful future. We're incorporating his feedback into our process.

Here's a message I just received from a TLP graduate from many years ago:

"Because of you and Tradition House I have an incredible life. Thanks for all you did to help me off to a good start in sobriety."

*Each of you are working on behalf of the People of TH.
We see the impact of your hard work daily and appreciate your kindness! Thank You!*

Transition House, Inc.
Minutes of Board of Directors
Thursday, February 16, 2023, at 5:30 PM
Meeting Location: Drop-in Center – 700 Asp, Suite 4, Norman, OK

1) **Call to order:** Sara called the meeting to order at 5:32 PM CST.
(8 members present at start of meeting for quorum.)

2) **Welcome and Introductions – Special Guest = Chris Crooks**

Board Members Present

Kelly Bergin, Secretary
Preston Court, Vice President
Kristen Lazalier
Sara King, President
Bob Moore
Marilyn Korhonen
Cary Bryant
Rebecca Delsigne, Treasurer

Staff

Bonnie Peruttzi, Amanda Sherf

Chris Crooks, Client Representative

Board Members Absent

Cordt Huneke
Kris Glenn
Darien Moore

3) **Consideration of the Agenda:** Motion made by Cary and seconded by Kristen to pass the agenda for the February Board Meeting. Approved by all present. Motion passed.

4) **Consideration of last meeting's Minutes:** Motion made by Cary and seconded by Bob to approve the minutes of the January meeting. Approved by all present. Motion passed.

5) **President's Report – Sara**

- a. **TH Strategic Plan:** On pause until beginning of next fiscal year in July.
- b. **Establishment of TH Reserve Fund in FY'24:** President asks that financial committee look in to it to report findings at March meeting. Waiting on state ARPA funds, should have by end of February if approved.
- c. **June Bug Jam – Bonnie gave more info on JBJ and planning**
 - i. Sara will provide a sign-up sheet for specific needs
 - ii. Updating logo
 - iii. Updating sponsor form
 - iv. Subcommittees to handle individual aspects of JBJ vs. one big JBJ committee – seems we are leaning toward one overarching committee
 - v. Discussed what our needs are for performers
 1. Marilyn is going to contact two individuals (a performer from Sooner Theatre murder mystery dinner and a poet at OU); Kristen is going to reach out to Jolly Brown and Kathy Nees

6) **Treasurer's Report – Rebecca**

- a. Rent increased in January
 - b. Dept of Mental Health – doing well on numbers for that funding
 - c. Discussion of hiring additional staff
 - i. Preston motions to authorize Bonnie to start hiring process for replacement for Jack; Kristen second. Approved by all present, motion passed
 - d. Cary motion to approve Treasurer’s Report, Marilyn second. Approved by all present, motion passed
- 7) **Business:**
- a. **Consideration of TH Financial Reports** – Cary motion to approve Treasurer’s Report, Marilyn second. Approved by all present, motion passed.
 - b. **Consideration of proposed Narcan Policy** – Marilyn moved to adopt the Narcan policy, Rebecca second. Approved by all present, motion passed.
 - c. **Consideration of proposed Activities Release** – Marilyn moved to approve the activities release, Rebecca second. Approved by all present, motion passed.
 - d. **Review of Board Matrix** – Preston motion to table, Kristen second. Approved by all present, motion passed.
 - i. Board needs: people with a mental health background, people with a finance background
 - e. **Resignation of Darien Moore** – Preston motion to approve Darien’s resignation, Bob second. Approved by all present, motion passed.
 - f. **Consideration of TH’s United Way RFP’s for FY’24** – Marilyn motion to approve proposed RFP’s as submitted, Kristen second. Approved by all present, motion passed.
- 8) **Committee Reports** – N/A
- a. Sarah appoints Rebecca Committee Chair for Governance Committee.
- 9) **Board Activity Report** – On hold until March 2023
- 10) **Client Report** – Client report from Chris.
- 11) **Staff Report** – Update from Amanda.
- 12) **Executive Director’s Report:** Executive Director’s report was included in the agenda.
- 13) **As May Arise** – N/A.
- 14) **Adjourn Board meeting:** Motion made by Cary and seconded by Kristen. Approved by all present. Meeting adjourned at 6:53 PM.

Submitted by: Kelly Bergin, Secretary.

Sara King, Interim President

Kelly Bergin, Secretary

Board Members	Agenda	Minutes	Motion to start hiring process for replacement for Jack	Consideration of TH Financial Reports/Approval of Treasurer's Report	Consideration of proposed Narcan Policy	Consideration of Proposed Activities Release	Review of Board Matrix - tabled	Consideration of United Way RFP's for FY'24	Adjournment
Sara King	Y	Y	Y	Y	Y	Y	Y	Y	Y
Rebecca Delsigne	Y	Y	Y	Y	S-Y	S-Y	Y	Y	Y
Preston Court	Y	Y	M-Y	Y	Y	Y	M - Y	Y	Y
Cary Bryant	M-Y	M-Y	Y	M-Y	Y	Y	Y	Y	M-Y
Kris Glenn									
Cordt Huneke									
Kristen Lazalier	S - Y	Y	S - Y	Y	Y	Y	S-Y	S - Y	S-Y
Bob Moore	Y	S-Y	Y	Y	Y	Y	Y	Y	Y
Darien Moore									
Marilyn Korhonen	Y	Y	Y	S-Y	M-Y	M-Y	Y	M-Y	Y
Kelly Bergin	Y	Y	Y	Y	Y	Y	Y	Y	Y

Roll Call Voting Record: M= Motion S= Second Y=Yes N=No

Transition House, Inc., Monthly Report

Feb2023

I. PEOPLE SERVED

A. Total # of (Unduplicated) Participants:	61
B. Transitional Living Program (TLP)	
1. Number of Clients:	13
2. Details:	
# of males:	9
# of females:	4
# employed:	5
# volunteering outside of TH:	0
# in school:	0
# in crisis bed:	0
3. TL Days:	297

II. INCOME/EXPENDITURES

A. Total Income:	\$29,227.41
B. Total Expenditures:	\$28,789.72
C. TLP	
1. Expenditures:	\$22,747.43
2. TLP Client Fees:	\$895
3. Cost/TLP Day:	\$76.59
D. COP	
1. Expenditures:	\$6,042.29
2. Cost/COP Contact:	\$34.14

C. Community Outreach Program (COP)

	duplicated	unduplicated
1. Total # of Participants:	57	48
Drop-In:	47	
Activities:	9	
Community Wellness Project:	1	
Student Wellness Project:	0	
2. Total # of Contacts:	183	
Drop-In:	177	
Activities:	26	
Community Wellness Project:	1	
Student Wellness Project:	0	
3. Details:		
Services:	# Participants	# Contacts
Supportive Counseling:	1	1
Crisis Intervention:	0	0
Grocery Shopping:	4	5
Community Living Support:	8	13
Social/Recreational:	43	150
Grocery Shopping/ Social:	5	11
Grocery Shopping/Com. Living:	2	2
Community Wellness:	1	1
Unduplicated Totals:	48	183

IV. NARRATIVE

The TH People remind us in different ways that the work of TH is making a difference. Pictured is one of our graduates from a few years ago. He's been in his own apartment and had been talking about wanting a companion... then Daisy came into his life. He's so proud and excited to have gotten her and he couldn't wait to show her off to TH. It's a reminder that the long term success of people who are a part of TH is visible in many different ways. It's not just about having people housed and checking off the boxes of things that we expect - it's about each person finding their path to their best life and feeling valued and supported along the way. He couldn't wait to share his joy with his TH 'family' - and we are so happy he is finding his joy. Thank you to our team for working together to help each person live their best life!



As we see the wonderful successes, we're also reminded of those who are still not ready to embrace a healthier life path. Our work continues on developing our new initiative - Beyond Recovery. Through this process, we're continuing to work to better understand patterns and supports that help people find a healthier life for themselves - and how we can best empower and support this process.

Along with this new initiative, the E-Team at OU has begun a study of TH. We've started with a small group of people who have volunteered to be interviewed by the E-Team. We're taking this process one step at a time and look forward to what is possible through this partnership.

Special Thanks to Sam Jenkins for doing NARCAN training with TH staff and clients. We've made policy updates to reflect this training as part of our routine training for both staff and clients.

Thanks to Kaylee and the Staff for working together to put on a fun Valentine's Day Party. Using fun and creative activities is an important tool for connection. Clients have been enjoying the diverse opportunities for fun and celebration and it does make a difference. Thank You TH Staff!



This month, we welcomed 2 more students to TH from the OU Psychology department. We currently have students from OU's School of Social Work, Psychology and Health Sciences Center. Though their hours are limited, they are getting some excellent training opportunities, plus helping out at TH as best they can.

This month we also received another donation from Bombas. We share those with TH people and others community partners.

Bonnie L. Perutti, MHR, Executive Director
3/10/2023

Transition House, Inc., Monthly Report

Feb2023	
V. HOURS OF DIRECT SERVICES:	233.5
A. Individual Basis (total hours):	108.5
1. Daily Living:	30.5
2. Pre-voc./Vocational:	0
3. Social Skills:	18
4. Crisis Intervention:	5
5. Treatment/Rehab. Plans:	30
6. Supportive Counseling	25
B. Group Basis (total hours):	67.5
1. Daily Living:	46.5
2. Pre-voc/Vocational:	1.5
3.Social Skills:	19.5
C. Com Outreach (total hours):	34.5
1. Structured Activities:	11.5
2. Drop-In:	22
3. Community Wellness Project	1
4. Student Wellness Project	0
D. Referrals/Screening/Interviewing (total hours):	23
VI. HOURS OF NON-DIRECT SERVICES:	244
1. Consultation:	172
2. Documentation & Activity Prep:	58
3. Training:	14
2/3 Expanding Access to and Use of Behavioral Health Services for People at Risk for or Experiencing Homelessness-Amanda; Narcan training - Sam Jenkins - DMHSAS - Bonnie, Amanda, Jack 2/16; Dream Clock DEI-Amanda	
VII. HOURS OF ADMINISTRATIVE WORK:	246.5
1. Meetings:	18.5
2. Community Contacts:	16.5
3. Administrative Duties:	211.5
<i>Guest Speaker (who, when)</i>	
VIII. SCREENING FOR T.H. PROGRAM:	
1. Total #of Inquiries:	27
2. Total #of Referrals Received:	12
3. Total # Interviewed For Admission:	4
4. Total # Accepted:	2
IX. DONATIONS to T.H.:	
1. Volunteer Names:	Volunteers Hours
AJ Elmore	12
Mackenzey Cunningham	11
Peyton Armstrong	6
Hadassah Jones	3
Michelle Sandoval	24
Katie Green	20
Maria Enchave	12
Mary Lee	5.0
<i>Total:</i>	92.5
2. In-Kind Donations (List of Donors; Items Donated):	Estimated Value
Bob Moore - consultation	\$600
Bombas socks	\$13,500
Household goods - JC Penney Leadership Program/Gerardo	\$50
Donation from St. Thomas More-reverse collection	\$500
TOTAL:	\$14,650

Transition House FY'23 Monthly Financial Report

TH INCOME: Preliminary		Admin:	FR:	TL:	COP:	Total:	Feb FR FY'23	TH Budget FY'23	\$ Over Budget	% of Budget
Contributions	62.97	10.70	1.26	10.70	40.30	62.97	62.97	8.33	54.64	755.94%
United Way/Norman	3,833.33	651.67	76.67	1,215.01	1,889.99	3,833.33	3,833.33	3,833.33	0.00	100.00%
Fund Raising								(208.33)	208.33	0.00%
Fund Raising Exp.	2,500.00						(97.23)	(208.33)	111.10	46.67%
Fund Raising Inc.	20,500.00						0.00	1,708.33	(1,708.33)	0.00%
FR Events - Total	(97.23)	(16.53)	(1.94)	(39.29)	(39.47)	(97.23)	(97.23)	1,500.00	(1,597.23)	-6.48%
DMHSAS										
Unreimbursed services	0.00						0.00		0.00	0.00%
**ODMHSAS contract-billed	0.00								0.00	0.00%
DMHSAS	20,501.67	3,485.28	410.03	14,351.17	2,255.18	20,501.67	20,501.67	22,500.00	(1,998.33)	91.12%
Other Gov. Grants	2,146.67	364.93	42.93	1,588.54	150.27	2,146.67	2,146.67	1,416.67	730.00	151.53%
Foundation Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	833.33	(833.33)	0.00%
Civic Clubs Donations/Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	83.33	(83.33)	0.00%
Donor Drive	1,867.00	317.39	37.34	1,194.88	317.39	1,867.00	1,867.00	1,833.33	33.67	101.84%
Client/Participant Fees	895.00	152.15	17.90	724.95	0.00	895.00	895.00	683.33	211.67	130.98%
Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	(25.00)	0.00%
Miscellaneous	18.00	3.06	0.36	0.00	14.58	18.00	18.00	0.00	18.00	100.00%
TOTAL	29,227.41	4,968.66	584.55	19,045.96	4,628.24	29,227.41	29,227.41	32,716.65	(3,489.24)	89.34%
TH EXPENSES:										
Salaries	18,196.09	3,093.34	363.92	11,645.50	3,093.34	18,196.09	18,196.09	18,286.67	(90.58)	99.51%
Employees Health, Dental, Life Ins.	853.58	145.11	17.07	546.29	145.11	853.58	853.58	2,666.67	(1,813.09)	32.01%
Worker's Comp.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	416.67	(416.67)	0.00%
FICA/Pay.Tax/OES	1,392.02	236.64	27.84	890.89	236.64	1,392.02	1,392.02	1,658.33	(266.31)	83.94%
Legal/Accounting	1,133.50	192.70	22.67	725.44	192.70	1,133.50	1,133.50	833.33	300.17	136.02%
Office Supplies	179.71	30.55	3.59	115.01	30.55	179.71	179.71	166.67	13.04	107.82%
Telephone/Internet/Website	309.17	52.56	6.18	197.87	52.56	309.17	309.17	375.00	(65.83)	82.45%
Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33.33	(33.33)	0.00%
Rent	4,300.00	731.00	86.00	2,752.00	731.00	4,300.00	4,300.00	4,200.00	100.00	102.38%
Utilities	1,289.16	219.16	25.78	825.06	219.16	1,289.16	1,289.16	1,000.00	289.16	128.92%
Household	52.88	8.99	1.06	33.84	8.99	52.88	52.88	200.00	(147.12)	26.44%
Maint/Rep-Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00	83.33	(83.33)	0.00%
Maint/Rep-Equipment	394.66	67.09	7.89	252.58	67.09	394.66	394.66	416.67	(22.01)	94.72%
Training/Development	176.00	29.92	3.52	112.64	29.92	176.00	176.00	333.33	(157.33)	52.80%
Food	67.63	11.50	1.35	43.28	11.50	67.63	67.63	166.67	(99.04)	40.58%
Client Supplies/Activities	337.24	57.33	6.74	215.83	57.33	337.24	337.24	766.67	(429.43)	43.99%
Streaming Services	24.98	4.25	0.50	15.99	4.25	24.98	24.98	20.83	4.15	119.92%
Vehicle - Gas	83.10	14.13	1.66	53.18	14.13	83.10	83.10	166.67	(83.57)	49.86%
Vehicle - Maint/Repair	0.00	0.00	0.00	0.00	0.00	0.00	0.00	208.33	(208.33)	0.00%
Vehicle- Insurance/Tag	0.00	0.00	0.00	0.00	0.00	0.00	0.00	233.33	(233.33)	0.00%
Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	41.67	(41.67)	0.00%
Advertising	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.33	(8.33)	0.00%
General/Prof Liability	0.00	0.00	0.00	0.00	0.00	0.00	0.00	266.67	(266.67)	0.00%
Dir./Officers Liability	0.00	0.00	0.00	0.00	0.00	0.00	0.00	167.50	(167.50)	0.00%
Other Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL	28,789.72	4,894.25	575.79	18,425.42	4,894.25	28,789.72	28,789.72	32,716.67	(3,926.95)	88.00%
Dif. Between Inc vs Exp:	437.69	74.41	8.75	620.54	(266.01)	437.69	437.69	(0.02)	437.71	#####
Overall Program %		17%	2%	64%	17%	100%	Bank Balance	\$139,344.69		

Transition House FY'23 Year to Date Financial Report

TH INCOME: Preliminary		Admin:	FR:	TL:	COP:	Total:	Year to Date FY'23	TH Budget FY'23	\$ Over Budget	% of Budget
Contributions	590.09	100.32	11.80	100.32	377.66	590.09	590.09	66.68	523.41	884.96%
United Way/Norman	30,666.64	5,213.33	613.33	9,720.10	15,119.88	30,666.64	30,666.64	30,666.68	(0.04)	100.00%
Fund Raising									0.00	0.00%
Fund Raising Exp.	2,500.00						(268.64)	(1,666.68)	1,398.04	16.12%
Fund Raising Inc.	20,500.00						1,940.51	13,666.68	(11,726.17)	14.20%
FR Events - Total	1,671.87	284.22	33.44	675.61	678.61	1,671.87	1,671.87	12,000.00	(10,328.13)	13.93%
DMHSAS										
Unreimbursed services	0.00								0.00	0.00%
**ODMHSAS contract-billed	0.00								0.00	0.00%
DMHSAS	176,016.69	29,922.84	3,520.33	123,211.68	19,361.84	176,016.69	176,016.69	180,000.00	(3,983.31)	97.79%
Other Gov. Grants:SVSC,ARPA	9,899.97	1,682.99	198.00	7,325.98	693.00	9,899.97	9,899.97	11,333.32	(1,433.35)	87.35%
Foundation Grants	10,000.00	1,700.00	200.00	6,400.00	1,700.00	10,000.00	10,000.00	6,666.68	3,333.32	150.00%
Civic Clubs Donations/Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	666.68	(666.68)	0.00%
Donor Drive	20,030.00	3,405.10	400.60	12,819.20	3,405.10	20,030.00	20,030.00	14,666.68	5,363.32	136.57%
Client/Participant Fees	7,238.00	1,230.46	144.76	5,862.78	0.00	7,238.00	7,238.00	5,466.68	1,771.32	132.40%
Interest	256.71	43.64	5.13	43.64	164.29	256.71	256.71	200.00	56.71	128.36%
Miscellaneous	228.95	38.92	4.58	0.00	185.45	228.95	228.95	0.00	228.95	100.00%
TOTAL	256,598.92	43,621.82	5,131.98	166,159.30	41,685.82	256,598.92	256,598.92	261,733.40	(5,134.48)	98.04%
TH EXPENSES:										
Salaries	157,653.18	26,801.04	3,153.06	100,898.04	26,801.04	157,653.18	157,653.18	146,293.32	11,359.86	107.77%
Employees Health, Dental, Life Ins.	16,036.11	2,726.14	320.72	10,263.11	2,726.14	16,036.11	16,036.11	21,333.32	(5,297.21)	75.17%
Worker's Comp.	4,407.00	749.19	88.14	2,820.48	749.19	4,407.00	4,407.00	3,333.32	1,073.68	132.21%
FICA/Pay.Tax/OES	12,375.80	2,103.89	247.52	7,920.51	2,103.89	12,375.80	12,375.80	13,266.68	(890.88)	93.29%
Legal/Accounting	11,711.75	1,991.00	234.24	7,495.52	1,991.00	11,711.75	11,711.75	6,666.68	5,045.07	175.68%
Office Supplies(includes: Payroll updates; TheraNest; Bloomerang)	4,637.95	788.45	92.76	2,968.29	788.45	4,637.95	4,637.95	1,333.32	3,304.63	347.85%
Telephone/Internet/Website	2,614.30	444.43	52.29	1,673.15	444.43	2,614.30	2,614.30	3,000.00	(385.70)	87.14%
Postage	60.00	10.20	1.20	38.40	10.20	60.00	60.00	266.68	(206.68)	22.50%
Rent	33,900.00	5,763.00	678.00	21,696.00	5,763.00	33,900.00	33,900.00	33,600.00	300.00	100.89%
Utilities	9,247.58	1,572.09	184.95	5,918.45	1,572.09	9,247.58	9,247.58	8,000.00	1,247.58	115.60%
Household	1,681.91	285.92	33.64	1,076.42	285.92	1,681.91	1,681.91	1,600.00	81.91	105.12%
Maint/Rep-Property	732.81	124.58	14.66	469.00	124.58	732.81	732.81	666.68	66.13	109.92%
Maint/Rep-Equipment	3,472.01	590.24	69.44	2,222.09	590.24	3,472.01	3,472.01	3,333.32	138.69	104.16%
Training/Development	948.19	161.19	18.96	606.84	161.19	948.19	948.19	2,666.68	(1,718.49)	35.56%
Food	1,160.98	197.37	23.22	743.03	197.37	1,160.98	1,160.98	1,333.32	(172.34)	87.07%
Client Supplies/Activities	5,727.01	973.59	114.54	3,665.29	973.59	5,727.01	5,727.01	6,133.32	(406.31)	93.38%
Streaming Services	299.84	50.97	6.00	191.90	50.97	299.84	299.84	166.68	133.16	179.89%
Vehicle - Gas	615.08	104.56	12.30	393.65	104.56	615.08	615.08	1,333.32	(718.24)	46.13%
Vehicle - Maint/Repair	380.55	64.69	7.61	243.55	64.69	380.55	380.55	1,666.68	(1,286.13)	22.83%
Vehicle- Insurance/Tag	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,866.68	(1,866.68)	0.00%
Dues & Subscriptions	263.00	44.71	5.26	168.32	44.71	263.00	263.00	333.32	(70.32)	78.90%
Advertising	0.00	0.00	0.00	0.00	0.00	0.00	0.00	66.68	(66.68)	0.00%
General/Prof Liability	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,133.32	(2,133.32)	0.00%
Dir./Officers Liability	2,003.00	340.51	40.06	1,281.92	340.51	2,003.00	2,003.00	1,340.00	663.00	149.48%
Other Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL	269,928.05	45,887.77	5,398.56	172,753.95	45,887.77	269,928.05	269,928.05	261,733.32	8,194.73	103.13%
Dif. Between Inc vs Exp:	(13,329.13)	(2,265.95)	(266.58)	(6,594.65)	(4,201.94)	(13,329.13)	(13,329.13)	0.08	(13,329.21)	#####
Overall Program %		17%	2%	64%	17%	100%	59%			

I Would Like to Be a JBJ'23 Sponsor



Sponsor Name		Contact Person	Phone
Address		E-Mail	

Sponsor Levels:	Sponsorship Benefits:
<input type="checkbox"/> \$5,000 & up Presenting Sponsor	Presenting Sponsor recognition during event; on website and in social media ads; 2 Wellness Seminars (upon request)
<input type="checkbox"/> \$1,000 - \$4,999 Platinum Level	Sponsor recognition during event; on website and in social media ads; 1 Wellness Seminar (upon request)
<input type="checkbox"/> \$500 - \$999 Gold Level	Sponsor recognition during event; on website and in social media ads
<input type="checkbox"/> \$250 - \$499 Silver Level	Sponsor recognition during event; on website and in social media ad
<input type="checkbox"/> \$100 - \$249 Bronze Level	Sponsor recognition during event; on website

Social media handle(s) so TH can include in posts leading up to, during and following JBJ
 E-mail ad/logo (jpg) to bperuttzi@thouse.org. Sponsor name will appear as indicated on this form.

Method of Payment

<input type="checkbox"/> Donate online: go to www.thouse.org	<input type="checkbox"/> Check	<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard
Credit Card #	Expiration Date	Security Code	
Sponsorship/Donation Amount	Name on C/C		
C/C Billing Address			
Signature			

Thank You for Joining Us in Saving and Changing Lives

"The staff and clients of Transition House, together, overcome some of life's most immense challenges to arrive at a place of mental and emotional wellness, stability, and hope. Whether through the Transitional Living Program, the Community Outreach Program, or the innovative efforts happening through community partnerships, Transition House centers the value of each individual client at every step. Our clients achieve great things through the generosity of our incredible community and faithful supporters. Thank you for sponsoring the efforts of Transition House."

Sara King, MPH, Transition House Board President

Transition House Board of Directors:

Sara King, President | Preston Court, Vice-President | Rebecca Delsigne, Treasurer | Kelly Bergin, Secretary
 Cary Bryant | Kris Glenn | Cordt Huneke | Marilyn Korhonen | Kristen Lazalier | Bob Moore

**Trenary CPA Firm, P.L.L.C.
Certified Public Accountants
3222 SW 119th Street
Oklahoma City, Oklahoma 73170**

**TO THE BOARD OF DIRECTORS
TRANSITION HOUSE, INC.
NORMAN, OK**

Transition House has hired me to prepare financial reports for management use in their decision making. I did not audit or review the financial statements nor was I required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, I do not express an opinion, or a conclusion, nor provide any form of assurance on these financial statements.

The reports attached to this letter cover the eight months ended February 28, 2023.

**TRENARY CPA FIRM, P.L.L.C.
OKLAHOMA CITY, OKLAHOMA**
TRENARY CPA FIRM, P.L.L.C.

13-Mar-23

Transition House, Inc.
Balance Sheet Prev Year Comparison
As of February 28, 2023

	Feb 28, 23	Feb 28, 22	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1012 · Armstrong Checking	145,973.56	81,165.24	64,808.32	79.85%
Total Checking/Savings	145,973.56	81,165.24	64,808.32	79.85%
Other Current Assets				
1055 · OKDMH contract receivable	12,003.32	12,430.00	-426.68	-3.43%
1060 · Prepaid insurance	4,284.61	4,284.61	0.00	0.0%
1075 · Pledges receivable - JBJ	500.00	500.00	0.00	0.0%
Total Other Current Assets	16,787.93	17,214.61	-426.68	-2.48%
Total Current Assets	162,761.49	98,379.85	64,381.64	65.44%
Fixed Assets				
1120 · Furniture & equipment	34,303.33	34,303.33	0.00	0.0%
1124 · Vehicles	21,800.00	21,800.00	0.00	0.0%
1130 · Accumulated depreciation	-48,980.64	-48,980.64	0.00	0.0%
Total Fixed Assets	7,122.69	7,122.69	0.00	0.0%
TOTAL ASSETS	169,884.18	105,502.54	64,381.64	61.02%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
2200 · FICA taxes payable	2,240.51	0.08	2,240.43	2,800,537.5%
2205 · MC taxes payable	525.99	0.00	525.99	100.0%
2210 · FIT taxes payable	1,481.00	0.00	1,481.00	100.0%
2215 · TSA payable	100.00	0.00	100.00	100.0%
2220 · OK WH taxes payable	568.00	0.00	568.00	100.0%
2230 · United Way WH payable	213.80	11.00	202.80	1,843.64%
2240 · Accrued vacation payable	7,792.58	7,206.88	585.70	8.13%
2401 · Deferred grant revenue	0.00	0.00	0.00	0.0%
2501 · Current portion of loan	0.00	0.00	0.00	0.0%
Total Other Current Liabilities	12,921.88	7,217.96	5,703.92	79.02%
Total Current Liabilities	12,921.88	7,217.96	5,703.92	79.02%
Long Term Liabilities				
2402 · Deferred ARPA Grant Rev	67,206.66	0.00	67,206.66	100.0%
Total Long Term Liabilities	67,206.66	0.00	67,206.66	100.0%
Total Liabilities	80,128.54	7,217.96	72,910.58	1,010.13%
Equity				
3001 · Unrestricted net assets	36,565.14	36,565.14	0.00	0.0%
3002 · Retained Earnings	63,823.84	81,785.99	-17,962.15	-21.96%
Net Income	-10,633.34	-20,066.55	9,433.21	47.01%
Total Equity	89,755.64	98,284.58	-8,528.94	-8.68%
TOTAL LIABILITIES & EQUITY	169,884.18	105,502.54	64,381.64	61.02%

Transition House, Inc. Profit & Loss Prev Year Comparison July 1, 2022 - February 28, 2023

	<u>Jul '22-Feb '23</u>	<u>Jul '21-Feb '22</u>	<u>\$ Change</u>	<u>% Change</u>
Income				
4000 · Contributions	590.09	123.19	466.90	379.01%
4100 · United Way allocation	34,499.97	28,333.36	6,166.61	21.76%
4101 · ARPA Grant Revenue	2,793.34	0.00	2,793.34	100.0%
4200 · Fund raising				
4201 · Fund raising expenses	-268.64	-742.69	474.05	63.83%
4200 · Fund raising - Other	1,940.51	118.71	1,821.80	1,534.66%
Total 4200 · Fund raising	<u>1,671.87</u>	<u>-623.98</u>	<u>2,295.85</u>	<u>367.94%</u>
5000 · ODMHSAS contract				
5001 · Unreimbursed contract services	0.00	0.00	0.00	0.0%
5000 · ODMHSAS contract - Other	176,016.69	153,673.34	22,343.35	14.54%
Total 5000 · ODMHSAS contract	<u>176,016.69</u>	<u>153,673.34</u>	<u>22,343.35</u>	<u>14.54%</u>
5500 · Other Gov. grants	7,106.63	5,200.00	1,906.63	36.67%
5501 · Foundation/Civic Club Grants	10,000.00	10,000.00	0.00	0.0%
6000 · Donor Drive	19,180.00	21,852.15	-2,672.15	-12.23%
6200 · Participant fee	7,238.00	2,684.00	4,554.00	169.67%
6500 · Interest income	312.05	331.22	-19.17	-5.79%
6700 · Donated services & materials	0.00	0.00	0.00	0.0%
6900 · Miscellaneous revenues	228.95	188.70	40.25	21.33%
Total Income	<u>259,637.59</u>	<u>221,761.98</u>	<u>37,875.61</u>	<u>17.08%</u>
Gross Profit	259,637.59	221,761.98	37,875.61	17.08%
Expense				
Management & General	45,946.06	41,110.85	4,835.21	11.76%
Fundraising	5,405.42	4,836.57	568.85	11.76%
Transitional Living	172,973.40	154,770.26	18,203.14	11.76%
Community Outreach	45,946.06	41,110.85	4,835.21	11.76%
Total Expense	<u>270,270.93</u>	<u>241,828.53</u>	<u>28,442.40</u>	<u>11.76%</u>
Net Income/(Loss)	<u><u>-10,633.34</u></u>	<u><u>-20,066.55</u></u>	<u><u>9,433.21</u></u>	<u><u>47.01%</u></u>

Transition House, Inc.
Statement of Functional Expenses
Prev Year Comparison
July 1, 2022 - February 28, 2023

Expense	Mgmt &		Transitional	Communituy	Total	Mgmt &		Transitional	Communituy	Total
	General	Fundraising	Living	Outreach	Jul '22-Feb '23	General	Fundraising	Living	Outreach	Jul '21-Feb '22
7000 · Salaries & wages	26,650.40	3,135.34	100,330.93	26,650.40	156,767.08	23,305.14	2,741.78	87,737.01	23,305.14	137,089.08
7002 · Employee Health,Dental,Life Ins	2,946.59	346.66	11,093.04	2,946.59	17,332.88	3,041.80	357.86	11,451.48	3,041.80	17,892.93
7003 · Workers' comp	749.19	88.14	2,820.48	749.19	4,407.00	887.57	104.42	3,341.44	887.57	5,221.00
7004 · FICA/MC/OESC	2,092.36	246.16	7,877.13	2,092.36	12,308.01	2,739.65	322.31	10,313.98	2,739.65	16,115.59
8000 · Legal & accounting	1,991.00	234.24	7,495.52	1,991.00	11,711.75	1,004.70	118.20	3,782.40	1,004.70	5,910.00
8100 · Office supplies	788.45	92.76	2,968.29	788.45	4,637.95	468.29	55.09	1,762.99	468.29	2,754.67
8200 · Telephone/Interner/Website	444.43	52.29	1,673.15	444.43	2,614.30	406.15	47.78	1,529.02	406.15	2,389.09
8300 · Postage	10.20	1.20	38.40	10.20	60.00	21.41	2.52	80.61	21.41	125.96
8400 · Rent	5,763.00	678.00	21,696.00	5,763.00	33,900.00	5,168.00	608.00	19,456.00	5,168.00	30,400.00
8410 · Utilities	1,572.09	184.95	5,918.45	1,572.09	9,247.58	1,258.76	148.09	4,738.87	1,258.76	7,404.49
8420 · Household expenses	285.92	33.64	1,076.42	285.92	1,681.91	279.02	32.83	1,050.43	279.02	1,641.29
8430 · Property maintenance & repairs	124.58	14.66	469.00	124.58	732.81	280.33	32.98	1,055.35	280.33	1,648.99
8500 · Equipment maintenance & repair	590.24	69.44	2,222.09	590.24	3,472.01	544.57	64.07	2,050.14	544.57	3,203.35
8800 · Training & development	161.19	18.96	606.84	161.19	948.19	98.85	11.63	372.15	98.85	581.49
8910 · Food	197.37	23.22	743.03	197.37	1,160.98	233.38	27.46	878.62	233.38	1,372.84
Total 8920 · Client Supplies/Activites	973.59	114.54	3,665.29	973.59	5,727.01	803.47	94.53	3,024.84	803.47	4,726.31
8925 · Streaming Services	50.97	6.00	191.90	50.97	299.84	32.61	3.84	122.78	32.61	191.84
8930 · Gasoline	104.56	12.30	393.65	104.56	615.08	84.60	9.95	318.50	84.60	497.66
8940 · Vehicle maintenance & repair	64.69	7.61	243.55	64.69	380.55	112.02	13.18	421.73	112.02	658.95
8950 · Vehicle insurance	-	-	-	-	-	-	-	-	-	-
9000 · Dues & subscriptions	44.71	5.26	168.32	44.71	263.00	-	-	-	-	-
9450 · General & prof liability ins	-	-	-	-	-	-	-	-	-	-
9455 · Directors & officers liab ins	340.51	40.06	1,281.92	340.51	2,003.00	340.51	40.06	1,281.92	340.51	2,003.00
9500 · Depreciation	-	-	-	-	-	-	-	-	-	-
9710 · Other expenses	-	-	-	-	-	-	-	-	-	-
Total Expense	45,946.06	5,405.42	172,973.40	45,946.06	270,270.93	41,110.85	4,836.57	154,770.26	41,110.85	241,828.53

Transition House, Inc.
Statement of Cash Flows
July 1, 2022 - February 28, 2023

	Jul '21-Feb '23	Jul '21-Jan '22
OPERATING ACTIVITIES		
Net Income	-10,633.34	-20,066.55
Adjustments to reconcile Net Income to net cash provided by operations:		
1055 · OKDMH contract receivable	6,366.67	3,740.00
1060 · Prepaid Insurance	0.00	0.00
2200 · FICA taxes payable	2,240.43	0.00
2205 · MC taxes payable	525.99	0.00
2210 · FIT WH payable	1,481.00	0.00
2215 · TSA payable	100.00	0.00
2220 · OK WH taxes payable	585.00	0.00
2230 · United Way WH payable	202.80	0.00
2240 · Accrued Vacation payable	0.00	0.00
2401 · Deferred grant revenue	0.00	0.00
Net cash provided by Operating Activities	868.55	-16,326.55
INVESTING ACTIVITIES		
1120 · Furniture & Equipment	0.00	0.00
1130 · Accumulated Depreciation	0.00	0.00
Net cash provided by Investing Activities	0.00	0.00
FINANCING ACTIVITIES		
2402 · Deferred ARPA Grant Revenue	67,206.66	0.00
Net cash provided by Financing Activities	67,206.66	0.00
Net cash increase for period	68,075.21	-16,326.55
Cash at beginning of period	77,898.35	97,491.79
Cash at end of period	145,973.56	81,165.24

Transition House FY'23 Monthly Financial Report

TH INCOME:		Admin:	FR:	TL:	COP:	Total:	Feb FR FY'23	TH Budget FY'23	\$ Over Budget	% of Budget
Contributions	62.97	10.70	1.26	10.70	40.30	62.97	62.97	8.33	54.64	755.94%
United Way/Norman	7,666.66	1,303.33	153.33	2,430.02	3,779.97	7,666.66	7,666.66	3,833.33	3,833.33	200.00%
Fund Raising										
Fund Raising Exp.	2,500.00						(97.23)	(208.33)	111.10	46.67%
Fund Raising Inc.	20,500.00						0.00	1,708.33	(1,708.33)	0.00%
FR Events - Total	(97.23)	(16.53)	(1.94)	(39.29)	(39.47)	(97.23)	(97.23)	1,500.00	(1,597.23)	-6.48%
DMHSAS										
Unreimbursed services	0.00						0.00		0.00	0.00%
**ODMHSAS contract-billed	0.00								0.00	0.00%
DMHSAS	20,501.67	3,485.28	410.03	14,351.17	2,255.18	20,501.67	20,501.67	22,500.00	(1,998.33)	91.12%
Other Gov. Grants	2,146.67	364.93	42.93	1,588.54	150.27	2,146.67	2,146.67	1,416.67	730.00	151.53%
Foundation Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	833.33	(833.33)	0.00%
Civic Clubs Donations/Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	83.33	(83.33)	0.00%
Donor Drive	2,017.00	342.89	40.34	1,290.88	342.89	2,017.00	2,017.00	1,833.33	183.67	110.02%
Client/Participant Fees	895.00	152.15	17.90	724.95	0.00	895.00	895.00	683.33	211.67	130.98%
Interest	55.34	9.41	1.11	9.41	35.42	55.34	55.34	25.00	30.34	221.36%
Miscellaneous	18.00	3.06	0.36	0.00	14.58	18.00	18.00	0.00	18.00	100.00%
TOTAL	33,266.08	5,655.23	665.32	20,366.38	6,579.14	33,266.08	33,266.08	32,716.65	549.43	101.68%
TH EXPENSES:										
Salaries	17,309.99	2,942.70	346.20	11,078.39	2,942.70	17,309.99	17,309.99	18,286.67	(976.68)	94.66%
Employees Health, Dental, Life Ins.	2,150.35	365.56	43.01	1,376.22	365.56	2,150.35	2,150.35	2,666.67	(516.32)	80.64%
Worker's Comp.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	416.67	(416.67)	0.00%
FICA/Pay.Tax/OES	1,324.23	225.12	26.48	847.51	225.12	1,324.23	1,324.23	1,658.33	(334.10)	79.85%
Legal/Accounting	1,133.50	192.70	22.67	725.44	192.70	1,133.50	1,133.50	833.33	300.17	136.02%
Office Supplies	179.71	30.55	3.59	115.01	30.55	179.71	179.71	166.67	13.04	107.82%
Telephone/Internet/Website	309.17	52.56	6.18	197.87	52.56	309.17	309.17	375.00	(65.83)	82.45%
Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33.33	(33.33)	0.00%
Rent	4,300.00	731.00	86.00	2,752.00	731.00	4,300.00	4,300.00	4,200.00	100.00	102.38%
Utilities	1,289.16	219.16	25.78	825.06	219.16	1,289.16	1,289.16	1,000.00	289.16	128.92%
Household	52.88	8.99	1.06	33.84	8.99	52.88	52.88	200.00	(147.12)	26.44%
Maint/Rep-Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00	83.33	(83.33)	0.00%
Maint/Rep-Equipment	394.66	67.09	7.89	252.58	67.09	394.66	394.66	416.67	(22.01)	94.72%
Training/Development	176.00	29.92	3.52	112.64	29.92	176.00	176.00	333.33	(157.33)	52.80%
Food	67.63	11.50	1.35	43.28	11.50	67.63	67.63	166.67	(99.04)	40.58%
Client Supplies/Activities	337.24	57.33	6.74	215.83	57.33	337.24	337.24	766.67	(429.43)	43.99%
Streaming Services	24.98	4.25	0.50	15.99	4.25	24.98	24.98	20.83	4.15	119.92%
Vehicle - Gas	83.10	14.13	1.66	53.18	14.13	83.10	83.10	166.67	(83.57)	49.86%
Vehicle - Maint/Repair	0.00	0.00	0.00	0.00	0.00	0.00	0.00	208.33	(208.33)	0.00%
Vehicle- Insurance/Tag	0.00	0.00	0.00	0.00	0.00	0.00	0.00	233.33	(233.33)	0.00%
Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	41.67	(41.67)	0.00%
Advertising	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.33	(8.33)	0.00%
General/Prof Liability	0.00	0.00	0.00	0.00	0.00	0.00	0.00	266.67	(266.67)	0.00%
Dir./Officers Liability	0.00	0.00	0.00	0.00	0.00	0.00	0.00	167.50	(167.50)	0.00%
Other Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL	29,132.60	4,952.54	582.65	18,644.86	4,952.54	29,132.60	29,132.60	32,716.67	(3,584.07)	89.05%
Dif. Between Inc vs Exp:	4,133.48	702.69	82.67	1,721.52	1,626.60	4,133.48	4,133.48	(0.02)	4,133.50	#####
Overall Program %		17%	2%	64%	17%	100%	Bank Balance	\$145,973.66		

Transition House FY'23 Year to Date Financial Report

TH INCOME:		Admin:	FR:	TL:	COP:	Total:	Year to Date FY'23	TH Budget FY'23	\$ Over Budget	% of Budget
Contributions	590.09	100.32	11.80	100.32	377.66	590.09	590.09	66.68	523.41	884.96%
United Way/Norman	34,499.97	5,864.99	690.00	10,935.11	17,009.87	34,499.97	34,499.97	30,666.68	3,833.29	112.50%
Fund Raising									0.00	0.00%
Fund Raising Exp.	2,500.00						(268.64)	(1,666.68)	1,398.04	16.12%
Fund Raising Inc.	20,500.00						1,940.51	13,666.68	(11,726.17)	14.20%
FR Events - Total	1,671.87	284.22	33.44	675.61	678.61	1,671.87	1,671.87	12,000.00	(10,328.13)	13.93%
DMHSAS										
Unreimbursed services	0.00								0.00	0.00%
**ODMHSAS contract-billed	0.00								0.00	0.00%
DMHSAS	176,016.69	29,922.84	3,520.33	123,211.68	19,361.84	176,016.69	176,016.69	180,000.00	(3,983.31)	97.79%
Other Gov. Grants:SVSC,ARPA	9,899.97	1,682.99	198.00	7,325.98	693.00	9,899.97	9,899.97	11,333.32	(1,433.35)	87.35%
Foundation Grants	10,000.00	1,700.00	200.00	6,400.00	1,700.00	10,000.00	10,000.00	6,666.68	3,333.32	150.00%
Civic Clubs Donations/Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	666.68	(666.68)	0.00%
Donor Drive	19,180.00	3,260.60	383.60	12,275.20	3,260.60	19,180.00	19,180.00	14,666.68	4,513.32	130.77%
Client/Participant Fees	7,238.00	1,230.46	144.76	5,862.78	0.00	7,238.00	7,238.00	5,466.68	1,771.32	132.40%
Interest	312.05	53.05	6.24	53.05	199.71	312.05	312.05	200.00	112.05	156.03%
Miscellaneous	228.95	38.92	4.58	0.00	185.45	228.95	228.95	0.00	228.95	100.00%
TOTAL	259,637.59	44,138.39	5,192.75	166,839.72	43,466.73	259,637.59	259,637.59	261,733.40	(2,095.81)	99.20%
TH EXPENSES:										
Salaries	156,767.08	26,650.40	3,135.34	100,330.93	26,650.40	156,767.08	156,767.08	146,293.32	10,473.76	107.16%
Employees Health, Dental, Life Ins.	17,332.88	2,946.59	346.66	11,093.04	2,946.59	17,332.88	17,332.88	21,333.32	(4,000.44)	81.25%
Worker's Comp.	4,407.00	749.19	88.14	2,820.48	749.19	4,407.00	4,407.00	3,333.32	1,073.68	132.21%
FICA/Pay.Tax/OES	12,308.01	2,092.36	246.16	7,877.13	2,092.36	12,308.01	12,308.01	13,266.68	(958.67)	92.77%
Legal/Accounting	11,711.75	1,991.00	234.24	7,495.52	1,991.00	11,711.75	11,711.75	6,666.68	5,045.07	175.68%
Office Supplies(includes: Payroll updates; TheraNest; Bloomerang)	4,637.95	788.45	92.76	2,968.29	788.45	4,637.95	4,637.95	1,333.32	3,304.63	347.85%
Telephone/Internet/Website	2,614.30	444.43	52.29	1,673.15	444.43	2,614.30	2,614.30	3,000.00	(385.70)	87.14%
Postage	60.00	10.20	1.20	38.40	10.20	60.00	60.00	266.68	(206.68)	22.50%
Rent	33,900.00	5,763.00	678.00	21,696.00	5,763.00	33,900.00	33,900.00	33,600.00	300.00	100.89%
Utilities	9,247.58	1,572.09	184.95	5,918.45	1,572.09	9,247.58	9,247.58	8,000.00	1,247.58	115.60%
Household	1,681.91	285.92	33.64	1,076.42	285.92	1,681.91	1,681.91	1,600.00	81.91	105.12%
Maint/Rep-Property	732.81	124.58	14.66	469.00	124.58	732.81	732.81	666.68	66.13	109.92%
Maint/Rep-Equipment	3,472.01	590.24	69.44	2,222.09	590.24	3,472.01	3,472.01	3,333.32	138.69	104.16%
Training/Development	948.19	161.19	18.96	606.84	161.19	948.19	948.19	2,666.68	(1,718.49)	35.56%
Food	1,160.98	197.37	23.22	743.03	197.37	1,160.98	1,160.98	1,333.32	(172.34)	87.07%
Client Supplies/Activities	5,727.01	973.59	114.54	3,665.29	973.59	5,727.01	5,727.01	6,133.32	(406.31)	93.38%
Streaming Services	299.84	50.97	6.00	191.90	50.97	299.84	299.84	166.68	133.16	179.89%
Vehicle - Gas	615.08	104.56	12.30	393.65	104.56	615.08	615.08	1,333.32	(718.24)	46.13%
Vehicle - Maint/Repair	380.55	64.69	7.61	243.55	64.69	380.55	380.55	1,666.68	(1,286.13)	22.83%
Vehicle- Insurance/Tag	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,866.68	(1,866.68)	0.00%
Dues & Subscriptions	263.00	44.71	5.26	168.32	44.71	263.00	263.00	333.32	(70.32)	78.90%
Advertising	0.00	0.00	0.00	0.00	0.00	0.00	0.00	66.68	(66.68)	0.00%
General/Prof Liability	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,133.32	(2,133.32)	0.00%
Dir./Officers Liability	2,003.00	340.51	40.06	1,281.92	340.51	2,003.00	2,003.00	1,340.00	663.00	149.48%
Other Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL	270,270.93	45,946.06	5,405.42	172,973.40	45,946.06	270,270.93	270,270.93	261,733.32	8,537.61	103.26%
Dif. Between Inc vs Exp:	(10,633.34)	(1,807.67)	(212.67)	(6,133.67)	(2,479.33)	(10,633.34)	(10,633.34)	0.08	(10,633.42)	#####
Overall Program %		17%	2%	64%	17%	100%	59%			